

FELLOWSHIPS IN LEARNING AND TEACHING - UNIVERSITY OF HERTFORDSHIRE

SUMMARY OF PRINCIPAL CHANGES

General changes	
This document has been reviewed in the context of the University's revised internal organisational structure which will be implemented for the purposes of UPR HR06 on 1 September 2012.	
Section	
3.3.3, viii	Deleted: 'the monitoring and/or mentoring of Learning and Teaching Development Fund or BLU Sky projects'

(Amendments to version 01.0, UPR HR06 are shown in italics.)

1 INTRODUCTION

This document, approved by the Academic Board with effect from 1 July 2008¹, sets out the arrangements approved by the Board to operate in connection with existing holders of the title 'University of Hertfordshire Fellow in Learning and Teaching'.

2 NEW APPOINTMENTS

2.1 The Academic Board has determined that, with effect from 1 July 2008, no further University of Hertfordshire Fellows in Learning and Teaching will be appointed.

2.2 The title 'University of Hertfordshire Fellow in Learning and Teaching' was previously awarded by the University to members of the University's academic staff in recognition of their distinguished and/or significant contribution to learning and teaching within their respective disciplines.

3 ARRANGEMENTS FOR EXISTING HOLDERS OF THE TITLE 'UNIVERSITY OF HERTFORDSHIRE FELLOW IN LEARNING AND TEACHING'

3.1 Terms and conditions of employment

3.1.1 Terms and conditions of employment for University of Hertfordshire Fellows in Learning and Teaching ('Fellows in Learning and Teaching'), including grading and salary, will be as set out in the holder's contract of employment with the University.

3.1.2 A Fellow in Learning and Teaching may be employed on a full-time or fractional basis.

3.2 Purpose of Fellowships in Learning and Teaching

The purpose of these Fellowships, as previously determined by the Board, is:

- i to promote learning and teaching;
- ii to raise the profile of learning and teaching at the University;
- iii to improve the quality of the student learning experience;
- iv to provide career progression routes for members of the academic staff who, in addition to the other duties of their contract, wish to develop further and to specialise in the area of learning and teaching as well as in research, consultancy or administration.

¹ Academic Board Minutes: 744, 14 June 2000; 942.7, 5 March 2003 and 494, 11 June 2008, refer.

3.3 Duties of a Fellow in Learning and Teaching

3.3.1 At the absolute discretion of a Fellow's *Dean of School*, a Fellow may be permitted to engage in central and/or *School* activities associated with his or her Fellowship. A Fellow will report to the Director of Learning and Teaching in connection with all central activities.

3.3.2 The activities in which a Fellow in Learning and Teaching might engage may include, but are not limited to:

- i the dissemination of good practice, for example, by leading staff development workshops;
- ii pedagogic research;
- iii bidding for external funds to support development projects in learning and teaching;
- iv the development of good practice in the use of StudyNet;
- v participation in projects and the work of committees concerned with developments in teaching, learning and assessment;
- vi liaison with the relevant Higher Education Academy Subject Centre;
- vii contributing to the University's professional academic development activities, for example, through workshop presentations and assessment and providing other support for new staff.

3.3.3 It is not intended that Fellows should be diverted from the core activity of learning and teaching and the time set aside for the duties of a Fellow will be negotiated.

4 READERSHIP

Fellows in Learning and Teaching will be required to relinquish their Fellowship on appointment to Readership.

P E Waters
Secretary and Registrar
Signed: **13 August 2012**