

# **Glossary of Approved Terminology**

**UPR GV08 version 03.0**

## **Policies superseded by this document**

This document replaces version 02.0 of UPR GV08, with effect from 1 July 2021.

## **Summary of principal changes**

A definition of 'student' has been added to clarify that apprentice learners are included within the definition of 'student' for the purposes of the University Policies and Regulations.

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The following terms and definitions have been approved by the Academic Board for use in all University documentation and publications.

	<b>Approved Term:</b>	<b>Definition:</b>
1	<b>Applied research</b>	Work which develops or tests existing knowledge and is directed primarily either towards specific practical objectives or towards the evaluation of policies and practices. Work which involves the routine application of established techniques on routine problems is unlikely to constitute research.
2	<b>Basic research</b>	Experimental or theoretical work undertaken primarily to acquire new knowledge without any particular application or use in view.
3	<b>Course</b>  (formerly 'route' or 'pathway' as defined in UPR AS14 <sup>1</sup> )	<p>The term Course may be used to describe a set of modules which leads to a particular named award or set of awards which meet the overall programme aims and objectives or learning outcomes. A Course may have prescribed modules and assessment regulations, including prerequisites and prohibited combinations of modules.</p> <p>In the Student System<sup>2</sup> the term 'course' has the same meaning.</p>

<sup>1</sup> UPR AS14 'Structure and Assessment Regulations – Undergraduate and Taught Postgraduate Programmes'

<sup>2</sup> 'Student System' : the University's Student Records System

4	<b>Creative work</b>	The invention and generation of ideas, hypotheses, images, performances or artefacts, including design, in any field of knowledge, leading to the development of new knowledge, understanding or expertise.
5	<b>Module</b>	<p>A module is defined as a self-contained quantum of study which is part of a validated programme of study, with defined intended learning outcomes, syllabus and assessments, which measures knowledge/skill.</p> <p>Its minimum size will normally be <b>15</b> credits (which are equivalent to <b>7.5</b> European Credit Transfer System (ECTS) credit points) or integral multiples thereof. <b>15</b> credits are formally regarded as one twenty-fourth of the knowledge/skill gained by a student with a standard entry qualification during his or her study for an honours degree and one twelfth of that gained by a student following a taught Master's programme.</p> <p>The Student System<sup>3</sup> also uses the term module and has direct equivalence.</p>
6	<b>Programme</b>	<p>A programme is a set of one or more awards which are administered together. The essential feature is that each programme has only one set of programme regulations contained in a Programme Specification, even though there may be many awards (and their associated interim awards).</p> <p>There is no equivalent Student System<sup>3</sup> term.</p>
7	<b>Partner organisation</b>	<p>An educational institution or organisation with which the University has a formal agreement under the terms of which:</p> <ul style="list-style-type: none"> <li>• that organisation or institution is permitted to deliver and/or support a programme (or standalone credit) which is the property of the University and which leads to an award of the University or</li> <li>• that institution or organisation is permitted to deliver a programme (or standalone credit) which is the property of the institution or organisation but is validated by the University and leads to an award of the University or</li> </ul>

		<ul style="list-style-type: none"> <li>students of that institution or organisation are permitted to join directly into a programme at the University, provided that stipulated requirements are met.</li> </ul>
8	<b>Research</b>	Research is defined as any aspect of a broad range of intellectual and scholarly activity and includes the acquisition, dissemination and application of knowledge, skills and techniques.
9	<b>Scholarship</b>	Work which is intended to expand the boundaries of knowledge and understanding within and across the disciplines by the analysis, synthesis and interpretation of ideas and information, making use of rigorous and documented methodology.
10	<b>Short course</b>	<p>A Credit Bearing Short Course ('short course') is defined as a self-contained quantum of study, with defined intended learning outcomes, syllabus and assessments which measure these outcomes. A short course is not part of a defined programme of study leading to a University of Hertfordshire award but the credit achieved may contribute to a University of Hertfordshire award.</p> <p>The size of a short course is <b>5</b> University credit points (which is equivalent to <b>2.5</b> European Credit Transfer System - ECTS - credit points) or integral multiples thereof, up to a maximum of <b>30</b> University credit points.</p>
11	<b>Strategic research</b>	Work which is intended to generate new knowledge in an area which has not yet advanced sufficiently to enable specific applications to be identified.
12	<b>Assessment</b>	<p>A module may have one or more assessments.</p> <p>The Student System is currently able to record assessments by 'coursework', 'examination', 'attendance', 'practical'</p>

13	<b>Student</b>	An individual learner registered on a programme, regardless of level or mode of study, which either leads to a University of Hertfordshire award or for which the University of Hertfordshire is responsible for the quality of provision (membership category A1(i), UPR GV06 <sup>3</sup> ), including any individual who is a research student with current registration at the University of Hertfordshire (membership category B13, UPR GV06 <sup>4</sup> ), or any individual on a University of Hertfordshire programme who is an apprentice as defined in UPR FR10 <sup>4</sup> (unless other specific provisions relating to apprentices apply).
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Sharon Harrison-Barker  
Secretary and Registrar  
Signed: **1 July 2021**

**Alternative format**

If you need this document in an alternative format, please email us at [governanceservices@herts.ac.uk](mailto:governanceservices@herts.ac.uk) or telephone us on +44 (0)1707 28 6006.

<sup>3</sup> UPR GV06 'Membership of the University'

<sup>4</sup> UPR FR10 'Sub-Contractor (Supply Chain) Fees and Charges Policy for Higher and Degree Apprenticeships'