

**UNIVERSITY OF HERTFORDSHIRE HIGHER EDUCATION CORPORATION**

**ACADEMIC STANDARDS AND AUDIT COMMITTEE**

**MEETING TO BE HELD ON TUESDAY, 20 JUNE 2023 FROM 09:30 HOURS IN THE CENTRAL COMMITTEE ROOM, MACLAURIN BUILDING AND VIA MS TEAMS**

**AGENDA**

*Please note the venue/time for this meeting and take the papers as read  
The meeting will be conducted according to the [Microsoft Teams Meeting Protocol-v1.0.docx](#)*

Item No.	Item	Pages	Confidential (Y/N)	Lead
1	Apologies	-	-	-
2	Declarations of Interest (if any)	-	-	-
3	Minutes - 2 May 2023	3 - 10	Y	-
4	Matters Arising from the minutes	11 - 12	Y	-
5	Chair's Overview	Verbal Report	-	Chair
6	Membership	13 - 14	N	-
<b>SCHOOL EDUCATION AND STUDENT EXPERIENCE ACTION PLANS - TO NOTE UPDATED ACTION PLANS</b>				
7	School of Creative Arts	15 - 22	Y	TR
8	School of Health and Social Work	To Follow	-	CH, JL
9	Hertfordshire Business School	23 - 36	Y	VE
10	Hertfordshire Law School	37 - 46	Y	BH
11	School of Life and Medical Sciences	To Follow	-	SS, SW
12	School of Physics, Engineering and Computer Science	To Follow	-	ML
13	School of Social Sciences, Humanities and Education -  <i>Chair suggest the SHE action plan be <b>noted</b> at the next ASAC, and agree with the two Associate Deans which actions need to be carried over to next year (and to which School).</i>	47 - 60	Y	AM
<b>AUDITS</b>				
14	Summary of Audit Progress, 2020/21, 2021/22 and 2022/23	61 - 68	Y	CR
<b>UNIVERSITY POLICIES AND REGULATIONS (UPRS)</b>				
15	Amendment to UPR AS12 Appendix 1 section 4.2 - coursework extensions	69 - 70	Y	CR
16	Amendment to UPR AS12 Appendix 1 Section 4.3 - late submission of coursework	71 - 72	Y	CH
17	Changes to assessment regulations and practice to enhance student success	73 - 76	Y	SF

OTHER BUSINESS				
18	Herts Learning Progress report	77 - 88	Y	CH, JR
19	Professional, Statutory and Regulatory Body (PSRB) status report	89 - 92	Y	JB
20	QAA Quality Evaluation and Enhancement of Transnational Education QE-TNE update	93 - 96	Y	Chair
21	OfS and Transnational Education (TNE)	97 - 104	Y	Chair
STANDING ITEMS				
22	Academic Registry update	105 - 110	Y	JK
23	Degree Apprenticeships Update	Verbal Report	-	L G-F
24	People Developments -  <b>To identify</b> people development needs and to refer them to HR Development.	-	-	-
25	Risk -  <b>To consider</b> any risks inherent in the matters dealt with by the Committee during the meeting but not discussed when the item concerned was taken.	-	-	-
26	Emergency Business -  (Admissible only with the consent of the Chairman given prior to the meeting.)	-	-	-
27	Clerk's Report -  1. Periodic Review and Validation Activity 2022-23  <b>To note:</b> Members wishing to comment on any item in the Clerk's report, which consists of items requiring formal note and /or approval, are asked to inform the Chair, through the Clerk, e-mail: <a href="mailto:m.lowe@herts.ac.uk">m.lowe@herts.ac.uk</a> - telephone extension 1254, not less than 48 hours before the meeting. If no such indications are received, the report will be taken as noted and approved.	111 - 116	Y	Clerk
28	The next meeting of the Academic Standards and Audit Committee will be held on Tuesday, 10 October 2023 from 09:30 hours in the Central Committee Room.  Items for the Agenda should be notified to the Clerk, Marie Lowe (e-mail <a href="mailto:m.lowe@herts.ac.uk">m.lowe@herts.ac.uk</a> ) by 19 September 2023 and reports submitted by 26 September 2023.	-	-	Chair