

UNIVERSITY OF HERTFORDSHIRE HIGHER EDUCATION CORPORATION

ACADEMIC STANDARDS AND AUDIT COMMITTEE

MEETING TO BE HELD ON TUESDAY, 22 JUNE 2021 FROM 09:30 HOURS VIA MS TEAMS

AGENDA

*Please note the venue/time for this meeting and take the papers as read
The meeting will be conducted according to the [Microsoft Teams Meeting Protocol-v1.0.docx](#)*

Item No.	Item	Pages	Confidential (Y/N)	Lead
1	Apologies	-	-	-
2	To note changes to the Membership	5 - 6	N	-
3	Declarations of Interest (if any)	-	-	-
4	Minutes - 4 May 2021	7 - 16	Y	-
5	Matters Arising	17 - 18	Y	-
6	Chair's Overview	19 - 38	Y	Chair
AUDITS				
7	Ongoing audit of the University's Public Information	39 - 44	Y	LU, JS
8	Audit of Grade Descriptors	45 - 50	Y	IP
9	Summary of Audit Progress	51 - 56	Y	CR
ANNUAL SCHOOL REPORTS ON ACADEMIC STANDARDS AND STUDENT EXPERIENCE				
To note updated action plans and to receive the relevant section 1a of School Annual Business Plans:				
10	School of Physics, Engineering and Computer Science	57 - 58	Y	ML
11	School of Health and Social Work	59 - 74	Y	CH
UNIVERSITY POLICIES AND REGULATIONS (UPRS)				
12	To note the continuing amendments for 2021/22: - <ul style="list-style-type: none"> UPR AS14 (Structure and Assessment Regulations - Undergraduate and Taught Postgraduate Programmes) for 2021/22: continued temporary regulations in response to the Covid-19 pandemic 	75 - 76	Y	Chair

13	To note that minor amendments to the following UPRs were approved by the Chair on 1 June 2021: - <ul style="list-style-type: none"> • UPR AS14, Appendix IV: Apprenticeship Provision - End Point Assessment policy • UPR AS14, Appendix V: Apprenticeship Provision - Fair Access Policy for End Point Assessment 	77 - 88	Y	Chair/LG-F
14	To note following consultation with members, the following UPR was approved by the Chair on 20 May 2021: - <ul style="list-style-type: none"> • UPR AS17, Appendix I: Apprenticeship policy: quality assurance and guidance for apprenticeship programmes 	89 - 96	Y	Chair/LG-F
15	To note the deferral of Study Abroad Year 2022-23 was approved by the Chair of (Academic Development Committee) ADC on 1 June 2021	97 - 98	Y	Chair
OTHER BUSINESS				
16	Academic Registry update	99 - 102	Y	JK
17	External Quality Assurance arrangements and External Examiners for Apprenticeships with Integrated EPAs	103 - 106	Y	LG-F
18	Student Performance Monitoring Group (SPMG) - final report, 2020/21	107 - 190	Y	CR
19	Continuous Monitoring Working Group update	Verbal Report		CR
20	Check List for Communications - To agree how decisions and actions to be taken as outcomes of this meeting will be communicated	-	-	-
21	People Developments - To identify people development needs and to refer them to HR Development.	-	-	-
22	Risk - To consider any risks inherent in the matters dealt with by the Committee during the meeting but not discussed when the item concerned was taken.	-	-	-
23	Emergency Business - (Admissible only with the consent of the Chairman given prior to the meeting.)	-	-	-

24	Clerk's Report - To note : Members wishing to comment on any item in the Clerk's report, which consists of items requiring formal note and /or approval, are asked to inform the Chair, through the Clerk, e-mail: m.golder@herts.ac.uk - telephone extension 3285, not less than 48 hours before the meeting. If no such indications are received, the report will be taken as noted and approved.	191 - 194	Y	-
----	---	-----------	---	---

The next meeting of the Academic Standards and Audit Committee will be held on Tuesday, 12 October 2021 from 09:30 hours via MS Teams - Online.

Items for the Agenda should be notified to the Clerk, Mel Golder (email m.golder@herts.ac.uk) by 21 September 2021 and reports submitted by 28 September 2021.