

**UNIVERSITY OF HERTFORDSHIRE HIGHER EDUCATION CORPORATION****SCHOOL ACADEMIC COMMITTEE - EDUCATION**

Minutes of the meeting of the School Academic Committee - Education held on 9 March 2022.

**PRESENT:** Dr Lyn Trodd (Chair)

Vicky Pateman  
Alison McLauchlin

Dr Roger Levy

Tia Robinson

**IN ATTENDANCE:**

Mel Golder

26 **APOLOGIES**

The Committee received apologies from Dr Hilary Lee, Rosemary Allen, Felix Zhu, Jackie Hulse, Kate Voss, Ellie Brock and Joanna Foley.

27 **DECLARATIONS OF INTEREST**

There were no declarations of interest by members, Officers in Attendance or others present in any of the matters to be considered during the meeting.

28 **MEMBERSHIP**

The Committee noted changes to the Membership.

(Agenda paper 3, refers).

29 **MINUTES - 20 OCTOBER 2021**

The Minutes were confirmed as accurate.

(Confidential Agenda Paper 4, refers).

**STUDENT RECRUITMENT**

30 **STUDENT RECRUITMENT FOR PRIMARY AND SECONDARY ITE**

The Committee received a report from Vicky Pateman, Head of Initial Teacher Education.

*(Minute 30 is confidential and available to members and Officers in attendance only.)*

(Confidential Agenda paper 5, refers).

31 **STUDENT RECRUITMENT FOR MULTI-PROFESSIONAL EDUCATION**

The Committee received a report from Dr Hilary Lee, Head of Studies in Education

*(Minute 31 is confidential and available to members and Officers in attendance only.)*

(Confidential Agenda paper 6, refers).

**ACADEMIC QUALITY AND STANDARDS**

32 **ASSOCIATE DEAN OF SCHOOL (ACADEMIC QUALITY ASSURANCE) REPORT**

The Committee received a report from Alison McLauchlin, Associate Dean of School (Academic Quality Assurance).

- 32.1 Students who currently go dormant were not asked to submit Serious Adverse Circumstances (SACs), which was likely to cause a lot of appeals if students failed in this situation. Given the current circumstances and the lack of clarity provided to students on the implications of going dormant, it had been decided by default to allow deferrals to all students who do so this year, unless the Module Board had good reason not to. So, although deferral was the default outcome, the Module Board had the discretion to fail a student.
- 32.2 For next academic year, the proposal was that up to 8 weeks into the module any student who voluntarily suspended their studies would get an automatic deferral applied. After then, a student would need to apply for SACs as per the standard criteria. The detail still needed working through and there would be consultation in advance of a paper going to the Academic Standards and Audit Committee.
- 32.3 Mary Hare submitted a paper to SEG to consider the proposal of validating an apprenticeship Teacher of the Deaf programme. This had been considered and the School of Education notified Mary Hare that they were not able to support the development of an apprenticeship at this time.

(Confidential Agenda paper 7, refers).

### 33 **MATTERS REFERRED FROM THE PROGRAMME COMMITTEES**

The Committee noted the following items raised by the Programme Committees;

- Students fed back that the electronic registration system was a challenge
- increase in face-to-face teaching,
- The BAECE Top-up students would like to be considered for getting Go Herts Hoodies,
- There had been a request for in-person lectures to be recorded.
- There were issues around the formatting of the V5 form for transfer request.

### 34 **MATTERS REFERRED FROM THE COLLABORATIVE PARTNERSHIP**

The Committee noted the following item raised by the Collaborative Partnership.

- 34.1 Mary Hare submitted a paper to SEG to consider the proposal of validating an apprenticeship Teacher of the Deaf programme. This had been considered and the School of Education notified Mary Hare that they were not able to support the development of an apprenticeship at this time.

### 35 **MATTERS REFERRED FROM THE ACADEMIC STANDARDS AND AUDIT COMMITTEE (ASAC)**

The Committee noted the following reports from the Academic Standards and Audit Committee (ASAC).

- 35.1 Summary of decisions and outcomes from the 7 December 2021 meeting.

(Confidential Agenda paper 10.1, refers).

- 35.2 Summary of decisions and outcomes from the 24 January 2022 meeting.

(Confidential Agenda paper 10.2, refers).

## **STUDENT EXPERIENCE AND LEARNING AND TEACHING**

### 36 **ASSOCIATE DEAN OF SCHOOL (LEARNING AND TEACHING) REPORT**

The Committee received and noted a report from Rosemary Allen, Associate Dean of School (Learning and Teaching)

(Confidential Agenda paper 11, refers).

**37 INFORMATION MANAGER REPORT**

The Committee received a report from Beth Woodhead, Information Manager, Library and Computing Services.

- 37.1 SCONUL (University Libraries), the Chartered Institute of Library and Information Professionals (CILIP), the #ebooksSOS campaign, JISC, the National Acquisitions Group (NAG), Research Libraries UK (RLUK) and the UK purchasing consortia APUC and SUPC were calling for immediate action by publishers and aggregators to introduce more sustainable and affordable pricing models for e-books and e-textbooks.

(Confidential Agenda paper 12, refers).

**38 STUDENT MATTERS**

The Committee received a report from Ellie Brock and Joanna Foley.

- 38.1 The Students were unable to attend this meeting however they wished to pass on their gratitude for the opportunity to meet and directly ask questions that had been prompted by students studying within the school.

(Confidential Agenda paper 13, refers).

**RESEARCH****39 RESEARCH DEGREES REPORT**

The Committee received a report from Dr Roger Levy, Associate Dean (Research).

- 39.2 The EdD Periodic Review gone well, and positive feedback had been received via the Pulse survey.

(Confidential Agenda paper 14, refers).

**40 RESEARCH AND SCHOLARSHIP REPORT**

The Committee received a report from Dr Roger Levy.

- 40.1 Professor Philip Woods was successful in a competitive internal process for the opportunity to offer a PhD studentship in: A Critical investigation of Aesthetic and Embodied Learning for Democracy in Future Societies. Networking was encouraged to attract strong candidates to gain one of the three places on offer.

- 40.2 The Education Research Delivery Plans covered the five year period 2022/2023 to 2027/2028 and were designed to align with the School Business Plan development.

- 40.3 The University was amongst the first to gain and retain The HR Excellence in Research Award (HREiR). The action plan had been led by Dr Liz White as Chair of the Researcher Development Group. Achievements included a very successful and well-attended online #UHResDev21 Conference, promotion of good mental health and wellbeing through support to researchers and their managers, 93% UH staff having undertaken the well evaluated EDI training, as well as the CEDARS results and although a full analysis of the results were not available yet, the results show UH doing far better than the sector in general.

- 40.4 Only two members of staff had applied for the research 'skill-up' funding so far. The Committee were asked to encourage more staff to apply.

(Confidential Agenda paper 15, refers).

**INTERNATIONAL****41 INTERNATIONAL DEVELOPMENTS**

The Committee received a report from Felix Zhu, Associate Dean (International)

41.1 Some ground to make up the student numbers for Shanghai Normal University (SHNU) TPD, China was required however the School were looking forward to welcoming the cohort back in September 2022.

41.2 A number of EDU awards, including iPGCE, MA Education, BA (Hons) Psychology in Education had been proposed to GAF, Egypt it was hoped that if successful a franchise would start from September 2024.

(Confidential Agenda paper 16, refers).

**OTHER MATTERS****42 UNIVERSITY POLICY AND REGULATION - COMPLIANCE**

There were no matters concerning compliance with University policy and regulation which had not already been considered during the meeting.

**43 RISK**

*(Minute 43 is confidential and available to members and Officers in attendance only.)*

**44 EMERGENCY BUSINESS**

There was no emergency business.

**45 CLERKS REPORT**

The Clerk's report substituted part II of the Agenda.

There were no indications that Members wished to comment on any item in the Clerk's report which had been received and therefore the report was taken as noted and approved.

(Confidential Agenda Paper 20, refers).

**45.1 ACADEMIC PORTFOLIO****Academic Development Committee (ADC)**

The programme and partner proposals submitted by the Dean of School for consideration by ADC at their meetings **and** that Committee's decisions in relation to these proposals.

13 October 2021 (None)  
1 December 2021 (None)  
2 February 2022(Part 2)

**45.2 EXTERNAL EXAMINERS**

The External Examiners appointed within the school and the programmes for which they have been appointed. (Part 3)

**45.3 COLLABORATIVE PROVISION****Collaborative Partners**

The School's collaborative partners and the dates on which those partners require re-approval. (Part 4)

45.4 **VALIDATIONS, PERIODIC REVIEWS AND REVALIDATIONS**

The schedule of validations, periodic reviews, and revalidations (Part 5).

**Home Periodic Review 2020-2021**

Programme Code	Partner/Programme Title	Date of Event	Date of Conditions Meeting	AQ3 Signed	Part
EDECE	BA (Hons) Early Childhood Education	22/7/2021	Final docs approved by email	11/11/21	6

**Home Validation 2021-22**

Programme Code	Programme Title	ADC approval Date	Date of Event	Date of Conditions Meeting	AQ3 Signed	Part
EDPE	BA/BSc (Hons) Psychology in Education	Going to July 2021 ADC	14 & 16/9/2021	23/9/2021	30/9/2021	7
EDHWEM	MA Mental Health and Wellbeing in Education	12/5/2021	21/10/2021	23/11/2021	22/12/2021	8

45.5 **COMMITTEES OF THE ACADEMIC BOARD**

The minutes of meetings of the following committees and boards of the Academic Board, issued since the last meeting:

Name of Committee /Board	Date of Meeting	URL
Ethics Committee	12 February 2020	<a href="https://www.herts.ac.uk/_data/assets/pdf_file/0003/271731/20-02-12-ECSIHP-Minutes.pdf">https://www.herts.ac.uk/_data/assets/pdf_file/0003/271731/20-02-12-ECSIHP-Minutes.pdf</a>
Research Committee	20 May 2021	<a href="https://www.herts.ac.uk/_data/assets/pdf_file/0018/234306/20-05-20-RC-Minutes.pdf">https://www.herts.ac.uk/_data/assets/pdf_file/0018/234306/20-05-20-RC-Minutes.pdf</a>

46 **DATE OF NEXT MEETING - 18 MAY 2022 – MS TEAMS**