

STATEMENT OF PRIMARY RESPONSIBILITIES¹

The following Statement² sets out the principal responsibilities of the Board of Governors of the University of Hertfordshire Higher Education Corporation and is consistent with the University's Instrument³ and Articles of Government⁴. The Board of Governors resolved unanimously on 14 October 2014 to define its role as being 'unambiguously and collectively accountable for institutional activities, taking all final decisions on matters of fundamental concern'⁵.

- 1 To approve the mission and strategic vision of the institution, long-term academic and business plans and key performance indicators, and to ensure that these meet the interests of stakeholders.
- 2 To ensure that processes are in place to monitor and evaluate the performance and effectiveness of the institution against the plans and approved key performance indicators, which should be – where possible and appropriate – benchmarked against other comparable institutions.
- 3 To delegate authority to the head of the institution, as chief executive, for the academic, corporate, financial, estate and human resource management of the institution. And to establish and keep under regular review the policies, procedures and limits within such management functions as shall be undertaken by and under the authority of the head of the institution.
- 4 To ensure the establishment and monitoring of systems of control and accountability, including financial and operational controls and risk assessment, and procedures for handling internal grievances and for managing conflicts of interest.
- 5 To establish processes to monitor and evaluate the performance and effectiveness of the governing body itself.
- 6 To conduct its business in accordance with best practice in Higher Education corporate governance and with the principles of public life drawn up by the Committee on Standards in Public Life.
- 7 To be the institution's legal authority and, as such, to ensure that systems are in place for meeting all the institution's legal obligations, including those arising from contracts and other legal commitments made in the institution's name.
- 8 To receive assurance that adequate provision has been made for the general welfare of students.
- 9 To act as trustee for any property, legacy, endowment, bequest or gift in support of the work and welfare of the institution.

Mrs S C Grant
Secretary and Registrar
Signed: 1 June 2016

¹ **Board of Governors:** Minutes 269, 20 October 2009; 838, 9 July 2012; 524.2, 3 May 2015, refer
² Statement extracted from the Higher Education Code of Governance (Committee of University Chairmen (CUC) 2014)
³ UPR GV04 'Instrument of Government of the University of Hertfordshire'
⁴ UPR GV01 'Articles of Government'
⁵ **Board of Governors:** Minute 238.2, 14 October 2014, refers.