

Version 3.0

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TERMS OF REFERENCE

The aim of this group is to drive the environment and sustainability agenda across UH. This group replaces the Environment and Sustainability (E&S) Working Group following the move of E&S to Estates. The Sustainability Board will feed into the E&S Steering group - please see the EMS Reporting structure held on Eco Campus for more information.

Membership

- Director of Estates (Chair)
- Assistant Director Property & Development
- Head of Capital Projects
- Senior Environmental and Sustainability Advisor
- Head of Facilities Management / Director of Campus Services
- Head of Business Support
- Energy Manager
- Unison Representative
- Student Union SCO

Others that may be invited:

Head of Procurement
Technical Managers
Health and Safety Representative
Owners of other pathways

Main aims of the group will be;

- To maintain momentum on operational procedures that EMS holds.
 - To agree and review and monitor objectives within management plans.
- To discuss data submitted to league tables and monitor the university's position.
- To review and monitor corporate and departmental KPIs and provide annual data
 - To input to the Estates Vision developments.
 - Look at Environmental awareness and engagement opportunities.
 - To receive updates from other Departments across the University as required

Structure of meeting:

All meetings to be minuted
Meetings to be held quarterly
Meetings will normally last no more than 2 hours

Version Control:

Version	Date	Author	Amendment
1	13.01.2023	Nanna Blomquist	New document
2	17/02/2024	Nanna Blomquist	Change of group name
3	20/08/2025	Sarah Passow	Update to the aims of the group