# STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

**ACADEMIC YEAR 2019-20**

## GENERAL INFORMATION

<table>
<thead>
<tr>
<th>NAME OF INSTITUTION</th>
<th>University of Hertfordshire</th>
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<tbody>
<tr>
<td>ERASMUS CODE</td>
<td>UK HATFIELD01</td>
</tr>
<tr>
<td>PIC CODE</td>
<td>999911115</td>
</tr>
<tr>
<td>ADDRESS</td>
<td>European and Study Abroad Office University of Hertfordshire, Hatfield, Hertfordshire, AL10 9AB, UK</td>
</tr>
<tr>
<td>WEBSITE</td>
<td><a href="http://www.herts.ac.uk/studyabroad">www.herts.ac.uk/studyabroad</a></td>
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## AIRPORTS

All London airports within travelling distance; Luton and Stansted local airports, Gatwick airport by train

## AIRPORT PICK UP SERVICE

University provides airport pick up from Heathrow

## GENERAL ENQUIRIES

**Study abroad**

- **studyabroad@herts.ac.uk**
- **+44 (0)1707 285431**

## EUROPEAN AND STUDY ABROAD OFFICE

<table>
<thead>
<tr>
<th>MICHAEL ROSIER - DIRECTOR OF INTERNATIONAL EDUCATION</th>
<th><a href="mailto:m.j.rosier@herts.ac.uk">m.j.rosier@herts.ac.uk</a></th>
</tr>
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<tbody>
<tr>
<td></td>
<td>+44 (0)1707 285431</td>
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<tr>
<th>ŁUKASZ KWASIK - SENIOR STUDY ABROAD COORDINATOR (TEAM LEADER)</th>
<th><a href="mailto:l.kwasik@herts.ac.uk">l.kwasik@herts.ac.uk</a></th>
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<tr>
<td></td>
<td>+44 (0)1707 283207</td>
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<tr>
<th>KASIA SERWINSKA – STUDY ABROAD COORDINATOR</th>
<th><a href="mailto:k.serwinska@herts.ac.uk">k.serwinska@herts.ac.uk</a></th>
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<td>+44 (0)1707 285424</td>
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*Outgoing students to Africa, Asia, Latin America; Bi-lateral agreements.*

*Incoming exchange from North and South America; Incoming exchange from Europe (Erasmus+ Creative Arts, Computer Science, Engineering, Life and Medical Sciences); Erasmus+ staff mobility; KA107 (Israel, Nigeria, Peru, Russia, Tunisia, Uruguay).*
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ACADEMIC YEAR 2018-19

AGATHA ROWE-CROWDER – STUDY ABROAD COORDINATOR
Outgoing students to Australia and North America; IBSA; outgoing TABSA (USA); Bi-lateral agreements; ESN Buddy Scheme
a.rowe-crowder@herts.ac.uk
+44 (0)1707 285417

REG BAILEY – STUDY ABROAD COORDINATOR
Incoming students from Africa, Asia and Australia; Incoming students from Europe (Erasmus+ Business, Law, Humanities, Education); Outgoing students to Europe (Erasmus+); ESN Buddy Scheme.
r.s.bailey@herts.ac.uk
+44 (0)1707 285892

PAUL NETEDU - EUROPEAN AND STUDY ABROAD ASSISTANT
p.netedu@herts.ac.uk
+44 (0)1707 286375

NICHOLAS PAPADOPOULOS - EUROPEAN AND STUDY ABROAD ASSISTANT
n.papadopoulos@herts.ac.uk
+44 (0)1707 286375

COURSE INFORMATION

LANGUAGE OF INSTRUCTION AND LANGUAGE REQUIREMENTS
Language of instruction: English
Language requirements: English B2 (CEFR)
Visa requirements: IELTS 6.0 or equivalent
https://www.herts.ac.uk/international/new-international-students/coming-to-the-uk/applying-for-your-visa

COURSE CATALOGUE
https://www.herts.ac.uk/international/overseas-study/study-abroad/inbound-study-abroad

CREDITS
60 (30 ECTS) UH credits per semester

ACADEMIC CALENDAR
https://www.herts.ac.uk/study/term-and-semester-dates
Semester A:
Monday 23 September 2019 - Friday 17 January 2020
Note: Examinations will take place during the final week of the semester.
**Semester B:**
Monday 20 January 2020 - Friday 22 May 2020  
Note: Examinations will take place during the final three weeks of the semester.  
Referred examinations for both semesters will take place 22nd June – 3rd July 2020.

**Holidays:**
21st December 2019 – 13th January 2020  
4th April 2020 – 19th April 2020

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**ENROLMENT INFORMATION**

**ONLINE APPLICATION FORM**
The link to the online application form will be sent directly to student

**NOMINATION AND APPLICATION SUBMISSION**
Nominations should be sent by email  
Further instructions will be sent following the deadline

**DOCUMENTS REQUIRED FOR APPLICATION**

- **Erasmus students**: Learning agreement, official transcript of grades, copy of passport, IELTS 6.0 or equivalent for Tier-4 students  
- **Non-Erasmus students**: Module selection form, official transcripts of grades, recommendation letter, copy of passport, IELTS 6.0 or equivalent for Tier-4 students

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**SEMESTER A AND FULL ACADEMIC YEAR 2020/2021:**

**EU:**
Nomination deadline: 15 April 2020  
Application deadline: 15 May 2020

**NON-EU:**
Nomination deadline: 15 March 2020  
Application deadline: 15 April 2020

**SEMESTER B 2020/2021:**

**EU:**
Nomination deadline: 12 October 2020  
Application deadline: 16 November 2020

**NON-EU:**
Nomination deadline: 30 September 2020  
Application deadline: 6 October 2020

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**VISA INFORMATION**

**STUDY IN UK FOR MORE THAN 6 MONTHS**

Tier 4 visa
STUDY IN UK FOR LESS THAN 6 MONTHS
Short term study visa

UNDERTAKE PAID/UNPAID WORK IN UK WHILST STUDYING
Tier 4 visa

HOLDING A VALID UK PASSPORT*
No entry clearance required; show UK passport on entry
*(except BNO passport holders, who will require prior entry clearance)

LANGUAGE REQUIREMENTS FOR TIER-4 VISA:
IELTS 6.0 or equivalent
https://www.herts.ac.uk/international/new-international-students/coming-to-the-uk/applying-for-your-visa

MEDICAL COVER

HEALTH INSURANCE REQUIREMENTS
Own responsibility

IS THE PURCHASE OF UNIVERSITY OR STATE HEALTH INSURANCE REQUIRED?
Own insurance. Access to NHS (National Health Service) if student stays for 6 months or more.

ACCOMMODATION AND SERVICES

HOW TO APPLY FOR ACCOMMODATION
Applying for accommodation possible after receiving ID number once application has been accepted.
Email: accommodation@herts.ac.uk
Website: https://www.herts.ac.uk/life/student-accommodation

TYPES OF ACCOMODATION AVAILABLE TO EXCHANGE STUDENTS

ON CAMPUS (AS AT 27/02/2019)
De Havilland  (1 Semester or 18 weeks) - £3,136.51
College Lane  (1 Semester or 18 weeks) - £3,259.80

OFF CAMPUS
Cost: Variable

HOMESTAY
No

HOUSING APPLICATION WEBSITE
https://www.herts.ac.uk/life/student-accommodation
<table>
<thead>
<tr>
<th>HOUSING APPLICATION DEADLINE</th>
<th>After application deadline, coordinator will inform students</th>
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<tbody>
<tr>
<td>HOUSING DEPOSIT, IF REQUIRED</td>
<td>£150</td>
</tr>
<tr>
<td>METHOD OF DEPOSIT PAYMENT</td>
<td>Through online accommodation account</td>
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<tr>
<td>ACCOMMODATION MOVE IN DATE</td>
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<tr>
<td>Semester A: 14&lt;sup&gt;th&lt;/sup&gt; September 2019</td>
<td>Semester B: 18&lt;sup&gt;th&lt;/sup&gt; January 2020</td>
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<tr>
<td>FACILITIES AND SERVICES FOR DISABLED STUDENTS AVAILABLE</td>
<td><a href="https://www.herts.ac.uk/life/student-support/disability-services">https://www.herts.ac.uk/life/student-support/disability-services</a></td>
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