

UNIVERSITY OF HERTFORDSHIRE HIGHER EDUCATION CORPORATION

ACADEMIC BOARD

Minutes of the meeting of the Academic Board held on 16 March 2022.

PRESENT: Professor Quintin McKellar (Chair)

Professor Julie Newlan	David Gillard	Dr Michael Callan
Sharon Harrison-Barker	Rhiannon Ellis	Associate Professor Martina Doolan
Dr Mairi Watson	Prosasti Ganguly	Joanna Rawska
Professor John Senior	Lucy Bamwo	Amanda Yip
Professor Rodney Day	Pam Lambert	Sofie Mallick
Professor Jackie Kelly	Ray Wilkinson	Amanda Relph
Professor Damian Ward	Dr Aarthi Ramlaul	Associate Professor Theo Gilbert

IN ATTENDANCE:

Dr Susan Grey	Professor Frank Haddleton	Karen Barton
Jo Stuart	Helen Davidson	Bob Macnaughton
Rupa Patel	Leire Caselles Vallejo	

APOLOGIES:

Phil Healey	Julie Kelly	Geri Ward
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41 NEW DECLARATIONS OF INTEREST, IF ANY

The Chair declared that he was now a board member of Advance HE. He had also been re-elected as Vice-President of Universities UK (UUK) for England and Northern Ireland.

42 MEMBERSHIP

42.1 The Board noted changes to its membership.

42.2 Category 2: Deputy Vice-Chancellor (Vice-Chair of the Board)

The Board congratulated Professor Julie Newlan on her appointment as interim Deputy Vice-Chancellor following Professor Matthew Weait's departure. Professor Newlan would now be a member in category 2 'Deputy Vice-Chancellor (Vice-Chair of the Board).

42.3 Category 10: Two (2) students, nominated by the Student Representative Council

The Board welcomed Prosasti Ganguly, who had been nominated to membership of the Board under category 10, following Zara Haram's departure from the Hertfordshire Students' Union to become a University staff member.

(Agenda Paper 3, refers.)

43 IN ATTENDANCE

43.1 The Board noted that Dr Kate Asante, Mohammed Ilyas and Cath Cashin would be in attendance for items 18, 21 and 22, respectively.

43.2 Rupa Patel, a member from the Board of Governors and the professional staff, and Bob Macnaughton, independent member of the Board of Governors, were in attendance as observers.

44 **MINUTES - 17 NOVEMBER 2021**

The Minutes of the meeting of 17 November 2021 were **confirmed** as an accurate record of the business conducted.

45 **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from previous Minutes not taken elsewhere on the agenda.

VICE-CHANCELLOR'S ITEMS FOR REPORT

46 **NATIONAL AGENDA FOR HIGHER EDUCATION**

46.1 The Board **received** an oral report from the Vice-Chancellor on the national agenda for higher education.

46.2 The Board noted the different consultations launched by the Office for Students (OfS) over the previous weeks and months. There was a concern amongst the sector that responses to the consultations were having little to no effect on the final position taken by the regulator.

46.3 The OfS intended to introduce a number targets, based on metrics around continuation, completion and progression, as indicators of quality, outcomes and student experience. Institutions falling below the targets would be reviewed by the OfS.

Minute 46.4 is confidential and available to members and officers in attendance only.

46.5 Regarding the Teaching Excellence Framework (TEF), the OfS had decided that subject-level TEF would not go ahead. A TEF exercise would still take place at the end of November 2022, after the results of the consultation had been released. There were concerns about the tight turnaround time to prepare the TEF submission.

46.6 The Vice-Chancellor also reported that the government had decided against a post-qualification admission process at this time. A post-qualification admissions process would have meant admitting students on actual grades, rather than on predictive grades.

46.7 Regarding the effects of the Augar Review, the Board noted that there was a fees-freeze until 2024-25. Fees had been frozen since around 2012, which with the current and upcoming increasing inflation, meant a significant decrease in relative funding over the previous 15 years. This financial loss would be offset somewhat with the increase in the number of international students.

46.8 Changes to the student loan scheme would affect students starting from 2023. The period of repayment would be increased to 40 years and interests would be cut at RPI+0%. This was good news for students, who in real terms, would not pay more than they had borrowed.

46.9 The lifelong loan entitlement, which would provide individuals with a loan entitlement to the equivalent of 4 years of post-18 education to use over their lifetime, would start from 2025. This would benefit undergraduates and individuals who wanted to retrain. However, there were questions about eligible cohorts and courses, and how it would be regulated in terms of quality, repayments, etc.

46.10 The Board also noted the cap in tuition fees for foundation years, which would make it harder for universities to offer them, as well as the proposed minimum entry requirements and the consultation on potential student number controls, which had been proposed to address issues around quality but also to reduce the loan company debt.

46.11 Research and Innovation were undergoing a review at the moment as well, looking at the efficacy, efficiency and accountability of UKRI.

47 **ANY OTHER MATTERS FOR REPORT BY THE VICE-CHANCELLOR**

47.1 The Board **received** an oral report from the Vice-Chancellor on other matters of interest to the Board.

47.2 The Board noted the effects of the war in Ukraine on the University. The University was worried about its students in Ukraine and Russia. The University had issued a 'withdrawal of validation' letter which allowed University students in those countries to be taught out.

47.3 The University had received a letter from the Office for Students advising that teach-out arrangements requirements in Russia had been suspended until the end of the conflict. Nonetheless, the University acknowledged its duty of care towards its students, many of whom would be against the war in Ukraine. The University was also considering how to support affected students in the UK, including in terms of fees and accommodation.

BOARD OF GOVERNORS

48 **ITEMS FOR REPORT FROM THE BOARD OF GOVERNORS**

The Board noted a report from Associate Professor Theo Gilbert on matters discussed by the Board of Governors of relevance to the Academic Board.

(Confidential Agenda Paper 9, refers.)

RESEARCH

49 **THIRD POSTGRADUATE RESEARCH STUDENT PULSE SURVEY**

49.1 The Board **received** a report from the Director of the Doctoral College, Dr Susan Grey, on the results of the third Postgraduate Research (PGR) Student Pulse Survey.

49.2 The Board noted the excellent results obtained in the PGR Pulse Survey, which was conducted between 28 January and 21 February 2022. Overall satisfaction with Doctoral College Guidance and Support was at 88%, compared to 87% in 2020.

49.3 Remarkably, research culture scores had remained at the usual level during the pandemic. The Doctoral College was nonetheless intent on improving research culture scores. It was hoped that a comeback to campus activities for research students would help to achieve this.

(Confidential Agenda Paper 10, refers.)

50 **OTHER MATTERS TO REPORT FROM THE PRO VICE-CHANCELLOR
(RESEARCH AND ENTERPRISE)**

50.1 The Board **received** an oral report from the Pro Vice-Chancellor Research and Enterprise, Professor John Senior, on research matters of interest to the Board.

50.2 **Preparations for the REF 2021 results**

The Board noted that the REF 2021 results were due to be published on 12 May 2022 to time in with Times Higher Education publications. The University would receive the results under embargo one day earlier. The results would be discussed with Associate Deans Research on the afternoon of 12 May 2022. At 11 am the following day, an online research update for all staff would take place. External communications would also be planned in liaison with Marketing and Communications.

50.3 **Consultation on the design of the UK's future research assessment system**

The Board noted that Research England had launched a consultation on the design of the UK's future research assessment system. The consultation included consideration of the distribution of government funding for research and public accountability. A working party had been formed to formulate the University's response by the deadline of 6 May 2022.

EDUCATION AND STUDENT EXPERIENCE

51 HERTS LEARNING UPDATE

- 51.1 The Board **received** a presentation from the Pro Vice-Chancellor for Education and Student Experience, Dr Mairi Watson, and the Director of Learning and Teaching, Karen Barton, on the Herts Learning project.
- 51.2 The Board noted that the proposed Herts Learning Principles were a community curated set of principles of how the institution approached teaching and learning. The principles would be rolled out to all programmes over the following three years supported by the roll out of the curriculum management system. The outcome of the Herts Learning Principles would also be reflected in the Continuous Enhancement Planning (CEP) process.
- 51.3 The Board also noted that the new module specifications template included a list of activities and number of hours allocated to each activity. This allowed a greater degree of flexibility for all programmes and afforded greater transparency about the University's approach to teaching and learning.

(Confidential Tabled Agenda Paper 12, refers.)

52 HERTS LEARNING PRINCIPLES AND NEW GRADUATE ATTRIBUTES

- 52.1 The Board **considered** a report on the Graduate Attributes Refresh Project and proposed amendments to UPR TL03 'Learning and Teaching Policy and Graduate Attributes'.
- 52.2 The Board noted that the proposed amendments to UPR TL03 had received the support of the Education and Student Experience Committee at its last meeting. The Standing Working Party on UPRs had also considered the amendments and referred them to the Board for decision.
- 52.3 The Board agreed that excellent work had gone into developing the new attributes. Students' comments were very rich and demonstrated their level of engagement. However, there were concerns about the marketability of the attributes as currently written and that some of them had been inappropriately bunched together.
- 52.4 After extensive consideration, and given:
- i that snappier, more marketable language could be used in external communications and on the University website;
 - ii the amount of work and consultation that had gone into the proposed attributes;
 - iii the level of engagement shown by the students involved in the consultation process;
 - iv the difficulty in reaching agreement; and
 - v the possibility of reviewing the attributes after they had been in use for a time,
- the Board resolved that the proposed amendments to UPR TL03 'Learning and Teaching Policy and Graduate Attributes' to incorporate the Herts Learning Principles and the new Graduate Attributes be **approved subject to** minor amendments.
- 52.5 The amendments would take effect from 1 September 2022.

(Confidential Agenda Paper 13, refers.)

53 **ENGAGEMENT POLICY ACTIVITIES**

- 53.1 The Board **received** a report from the Director of Learning and Teaching, Karen Barton, on the activities derived from the implementation of the engagement policy (UPR SA06 and appendix).
- 53.2 The Board noted that since the report had been written, UKVI had advised that their monitoring of attendance on campus would not resume until 30 June 2022. UPR SA06 was about monitoring compliance with UKVI requirements for students on a visa. However, the available data was being used by personal tutors to monitor all students' engagement and determine where intervention may be needed to provide support.
- 53.3 The Board also noted that the current engagement monitoring process excluded some students, such as those on placements, from being monitored. This would need to be considered over the following months, together with any additional resource requirements.

(Confidential Agenda Paper 14, refers.)

54 **BLACK, ASIAN AND MINORITY ETHNIC STUDENTS: AWARDING GAP**

- 54.1 The Board **received** a report from Amanda Yip on the awarding gap for 2020/21 and the upcoming BAME Careers Event.
- 54.2 The Board noted the information within the report, which showed very good progress in 2020/21 and a positive trend of increasing numbers of BAME students achieving a good degree.
- 54.3 The Board acknowledged that, whilst the progress achieved so far was very positive, work should continue to reduce the BAME awarding gap.

(Confidential Agenda Paper 15, refers.)

55 **OTHER MATTERS TO REPORT FROM THE PRO VICE-CHANCELLOR (EDUCATION AND STUDENT EXPERIENCE)**

- 55.1 The Board **received** an oral report from the Pro Vice-Chancellor Education and Student Experience, Dr Mairi Watson, on the following matters of interest to the Board:
- National Student Survey 2022;
 - Postgraduate Taught Experience Survey 2022;
 - Changes to the Teaching Excellence Framework;
 - Office for Students consultations; and
 - Semester A Student Voice Questionnaires.
- 55.2 The Board noted that the National Student Survey (NSS) 2022 was now open to students and work was ongoing to encourage high response rates. Staff had been working hard to maintain or exceed the good results obtained in 2021.
- 55.3 The Postgraduate Taught Experience Survey (PTES), run by Advance HE, was also running this year. Due to the increase in postgraduate taught students, a decision had been made to run PTES every year instead of every second year.

Minute 55.4 is confidential and available to members and officers in attendance only.

- 55.5 The Board also noted that
- i the University had been selected to take part in the review of blended learning in higher education by the Office for Students;
 - ii the University had signed up to the UPP Student Futures Manifesto, which aimed to help reverse the damage caused by the pandemic.

56 **REPORT FROM THE DEAN OF STUDENTS**

- 56.1 The Board **received** a report from the Deputy Dean of Students, Claire Hartridge, on the work of the Dean of Students Office in Semester A.
- 56.2 The Board noted the information contained in the report, which included, amongst other things, updates on student wellbeing and safeguarding, and on training and development.

(Confidential Agenda Paper 17, refers.)

OTHER MATTERS

57 **APPRENTICESHIP PROVISION AND GOVERNANCE**

- 57.1 The Board **received** a report from the Director of Business Development & Engagement, Dr Kate Asante, on the proposed governance structure for apprenticeships.
- 57.2 The Board **considered** the proposed apprenticeship governance structure and draft terms of reference of the Higher and Degree Apprenticeships Committee, which would be a committee of the Academic Board.
- 57.3 The Board acknowledged the importance of getting the governance of apprenticeships right and of complying with the requirements of Ofsted and the Education and Skills Funding Agency (ESFA).
- 57.4 The Board resolved that the proposed apprenticeship governance structure and draft terms of reference, as detailed in the report submitted, be **approved**. It was understood that the text of the terms of reference and the membership of the newly formed Higher and Degree Apprenticeship Committee (HDAC) may require minor amendments before reaching its final version.
- 57.5 The Board **agreed** that the apprenticeship governance structure be reviewed in two-year's time to ensure it continued to be fit for purpose.

(Confidential Agenda Paper 18, refers.)

58 **DEGREE OUTCOMES STATEMENT**

The Board noted an updated version of the Degrees Outcomes Statement, which was published on the University website at the following link:

<https://www.herts.ac.uk/about-us/governance/our-offices-of/office-for-students-ofs/degree-outcomes-statement>

59 **STANDING WORKING PARTY ON UNIVERSITY POLICIES AND REGULATIONS (UPRS)**

- 59.1 The Board **received** a report from the Standing Working Party on UPRs.
- 59.2 The Board noted that recommendations for amendments from constituent committees of the Academic Board were considered on behalf of the Academic Board by its Standing Working Party on UPRs twice a year. The Standing Working Party was authorised to approve amendments for clarification purposes.

59.3 **Late amendments 2021-2022**

59.3.1 **UPRs HR07 'Readerships/Associate Professorships' and HR08 'Professorships'**

The Board noted that on 5 November 2021, the Chair of the Standing Working Party had approved, via Chair's action, amendments to UPRs HR07 'Readerships/ Associate Professorships' and HR08 'Professorships'. The amendments had related to process changes only and did not constitute a change in policy.

59.3.2 **Appendix III UPR AS14 ‘Academic Integrity and Academic Misconduct’**

The Board noted that on 20 July 2021, the Chair of the Standing Working Party had approved, via Chair’s action, amendments to Appendix III UPR AS14 ‘Academic Integrity and Academic Misconduct’ to allow for contract cheating to be dealt with without a School Academic Misconduct Panel (SAMP) where the student admitted and accepted a penalty of 0 for the module, and to clarify the investigation process. The amendments had had the support of the Pro Vice-Chancellor for Education and Student Experience, Dr Mairi Watson.

59.3.3 **UPR GV08 ‘Glossary of Terminology’**

The Board noted that on 1 July 2021, a new version of UPR GV08 ‘Glossary of Terminology’ had been published to add a definition of ‘student’. The amendment clarified that apprentice learners were included in the University’s definition of ‘student’ for the purposes of its policies and regulations.

59.3.4 **Appendix I UPR AS12 ‘Regulations for Candidates (including requests for the review of examination decisions) (Appeals Procedure)’**

The Board noted that on 5 October 2021, the Vice-Chancellor had approved, by action of the Chair of the Academic Board, amendments to Appendix I UPR AS12 ‘Regulations for Candidates (Including Requests for the Review of Examination Decisions) (Appeals Procedure)’ to avoid any ambiguity about online timed assessments.

59.3.5 **UPRs AS11 ‘Schedule of Awards’ and SA03 ‘Admissions – Undergraduate and Taught Postgraduate Students’**

The Board noted that on 22 July 2021, the Chair of the Standing Working Party had approved, via Chair’s action, amendments to UPRs AS11 ‘Schedule of Awards’, to include a new Professional Doctorate approved by the Academic Development Committee, and SA03 ‘Admissions – Undergraduate and Taught Postgraduate Students’ to clarify the circumstances in which unconditional offers would be made to candidates without Level 3 qualifications.

59.3.6 **UPR AS17 ‘ACADEMIC QUALITY’**

The Board noted that on 31 August 2021, the Chair of the Standing Working Party had approved, via Chair’s action, amendments to UPR AS17 ‘Academic Quality’ to reflect decisions made by the Academic Development Committee in respect of articulation agreements.

59.4 **Matters referred for approval/endorsement by the Academic Board**

59.4.1 **UPR HR11 ‘Peer Observation of Teaching’**

The Board **considered and approved** amendments to UPR HR11, as detailed in the report submitted and recommended by the Standing Working Party on UPRs, to reflect the observation of provision in scope for Ofsted inspection. The amendments would take effect from 1 September 2022.

59.4.2 **UPR SA13 ‘Student Discipline’**

The Board **considered and approved** amendments to UPR SA13 ‘Student Discipline’, as detailed in the report submitted and recommended by the Standing Working Party on UPRs, to add transparency to the definition of academic student debt and to the implications in terms of sanctions and penalties. The amendments would take effect from 1 September 2022.

59.4.3 **UPR TL03 ‘Learning and Teaching Policy and Graduate Attributes’**

Minute 52, refers.

59.4.4 **UPR HR07 'Readerships/Associate Professorships'**

The Board **considered and approved** a request to amend UPR HR07 to allow for the conferment of the title of Reader/Associate Professor Emeritus, in line with existing provisions for the title Professor Emeritus under UPR HR08 'Professorships'. The amendments had been requested by the Honorary Awards Board and would take effect immediately upon publication.

59.5 **Items approved by the Standing Working Party on UPRs on its own authority**

The Board noted that, at its meeting on 8 February 2022, the Standing Working Party on UPRs had approved, on its own authority, amendments to:

- 59.5.1 UPR AS14 'Structure and Assessment Regulations - Undergraduate and Taught Postgraduate Programmes', to specify, for clarity, the minimum requirement for full time study below which a student was classed as part-time. The amendments had received the endorsement of the Academic Standards and Audit Committee at its meeting on 25 January 2022;
- 59.5.2 UPR AS17 'Academic Quality', to incorporate the Continuous Enhancement Planning (CEP) Process;
- 59.5.3 Appendix I, UPR AS17 'Apprenticeship policy: quality assurance and guidance for apprenticeship programmes', to add clarity to the Initial Needs Assessment (INA) process and to the professional development of employees delivering apprenticeship training. The Amendments had been endorsed by the Academic Standards and Audit Committee at its meeting on 25 January 2022;
- 59.5.4 UPR SA03 'Admissions – Undergraduate and Taught Postgraduate Students', to reflect changes to the system through which the Postgraduate Certificate in Education recruited and to reflect changes to the organisation providing international qualifications guidance.

59.6 **Approval by Chair's action**

As was customary, the Academic Board **authorised** the Vice-Chancellor to approve, by Chair's Action, subject to appropriate consultation, any further proposed amendments to the academic regulations which may be identified after the Summer 2022 meeting of the Board for implementation on 1 September 2022.

(Confidential Agenda Paper 20, refers.)

60 **ANNUAL EQUALITY, DIVERSITY AND INCLUSION PROGRESS AND INFORMATION REPORTS**

- 60.1 The Board **received** a report from the Head of Equality, Diversity and Inclusion, Mohammed Ilyas, on the Annual Equality, Diversity and Inclusion Progress and Information reports, which could be found on the University website at the following links:

Summary report:

https://www.herts.ac.uk/_data/assets/pdf_file/0008/346346/University-of-Hertfordshire-EDI-Report-2020-21.pdf

Full report:

https://www.herts.ac.uk/_data/assets/pdf_file/0004/346351/Annual-EDI-Information-Report-2020-21.pdf

- 60.2 The Board noted the information within the report, which included specific progress against each of the strategic equality objectives, and awarding gap data per School.

- 60.3 The Board was pleased to note the excellent progress towards achieving the strategic equality objectives and acknowledged the importance of avoiding complacency. Aspirational targets were being considered to take advantage of the current momentum.

(Confidential Agenda Paper 21, refers.)

61 **UNIVERSITY PAY GAP**

- 61.1 The Board **received** a presentation from Assistant Director of HR Cath Cashin on the University Pay Gap.

- 61.2 The Board was pleased to see a positive trend towards reducing the pay gap. However, the Board acknowledged that they would like to see the gap closing at a faster pace.

(Confidential Tabled Agenda Paper 22, refers.)

62 **CLERK'S REPORT**

Minutes 63 to 73, and Confidential Agenda Paper 23, refer.

63 **ACADEMIC QUALITY**

63.1 **New, reviewed and revalidated programmes**

The Board noted the conclusions and recommendations of reports, for the period 29 September 2021 – 11 January 2022 in respect of new and reviewed/revalidated programmes, confirmed by the Chair of the Student Educational Experience Committee and ratified by the Vice-Chancellor.

63.2 **Boards of Examiners**

63.2.1 **Exam Boards 2021-2022**

The Board noted that titles of Programme, Module and Short Course Boards of Examiners and their Chairs for the Academic Year 2021-2022 would be reported at the next meeting.

63.2.2 **Amendments to Exam Boards 2020/21**

The Board noted amendments in respect of chairship of Boards of Examiners for 2020/21 approved by the Vice-Chancellor for the Schools of Health and Social Work, and Physics, Engineering and Computer Science.

63.3 **Research Centres**

The Board noted a list of Research Centres.

(Confidential Appendices A.1 to A.3, Agenda Paper 23, refer.)

64 **ANNUAL REPORTS 2020-2021**

64.1 **Academic Standards and Audit Committee**

The Board noted the Academic Standards and Audit Committee's Annual Report to the Academic Board for 2020-2021.

64.2 **Academic Development Committee**

The Board noted the Academic Development Committee's Annual Report to the Academic Board for 2020-2021.

64.3 Ethics Committee for Studies Involving Human Participants ('Ethics Committee')

The Board noted the Ethics Committee's Annual Report to the Academic Board for 2020-2021.

64.4 Recruitment and Admissions Policy Review Committee

The Board noted the Recruitment and Admissions Policy Review Committee's Annual Report to the Academic Board for 2020-2021.

64.5 Research Degrees Board

The Board noted that the Research Degrees Board's Annual Report for 2020 will be noted at the next meeting.

64.6 Research Committee

The Board noted the Research Committee's Annual Report to the Academic Board for 2020-2021.

64.7 Education and Student Experience

The Board noted the Education and Student Experience Committee's Annual Report to the Academic Board for 2020-2021.

64.8 Careers and Employment Service

The Board noted that the Careers and Employment Service's Annual Report for 2020-2021 would be noted at the Summer meeting.

64.9 Learning and Teaching Innovation Centre

The Board noted the Learning and Teaching Innovation Centre's Annual Report for 2020-2021.

64.10 Animal Welfare and Ethical Review Body

The Board noted the Animal Welfare and Ethical Review Body's Annual Report to the Academic Board for 2020-2021.

64.11 Health, Safety and Sustainability

The Board noted the Health, Safety and Sustainability Annual report for 2020-2021.

64.12 Record of Annual Reports

The Board noted a record of annual reports.

(Confidential Appendices B.1 to B.12, Agenda Paper 23, refer.)

65 MEETING REPORTS/MINUTES FROM COMMITTEES

65.1 Academic Standards and Audit Committee

The Board noted Minutes of the meetings of the Academic Standards and Audit Committee held on 12 October 2021, 7 December 2021 and 25 January 2022.

65.2 Academic Development Committee

The Board noted Minutes of the meetings of the Academic Development Committee held on 13 October 2021, 17 November 2021, 1 December 2021 and 15 December 2021.

65.3 **Ethics Committee**

The Board noted Minutes of the meeting of the Ethics Committee held on 3 November 2021.

65.4 **Research Degrees Board**

The Board noted that a report of the meetings of the Research Degrees Board held on 29 April and 24 June 2021 would be taken at the next meeting.

65.5 **Research Committee**

The Board noted Minutes of the Research Committee meeting held on 26 October 2021.

65.6 **Education and Student Experience Committee**

The Board noted Minutes of the meetings of the Education and Student Experience Committee held on 21 September and 23 November 2021.

65.7 **School Academic Committees**

The most recent Minutes in publication could be viewed via the following link:

<https://www.herts.ac.uk/about-us/governance/key-people/academic-board/academic-board-structure>

(Confidential Appendices C.1 to C.6, Agenda Paper 23, refer.)

66 **ACADEMIC BOARD STRUCTURE**

The Board noted the Academic Board structure, which could be found on the University website at the following link:

<https://www.herts.ac.uk/about-us/governance/academic-board/academic-board-structure>

67 **BOARD OF GOVERNORS MEMBERSHIP**

The Board noted the current membership of the Board of Governors, which could be found on the University website at the following link:

<https://www.herts.ac.uk/about-us/governance/board-of-governors>

68 **SCHOOL STRUCTURES**

The Board noted the current School structures.

(Appendix F, Agenda Paper 23, refers.)

69 **APPROVED TITLES**

The latest information provided by Schools in accordance with the requirements of UPR HR01 ('Approved Titles'), concerning holders of approved titles would be reported at the next meeting.

70 **ACADEMIC YEAR CALENDAR**

The Board noted that the Academic Year calendars for 2021-2022 and 2022-2023 had been published and were available from the following link:

<https://www.herts.ac.uk/about-us/governance/university-calendar>

71 **CALENDAR OF MEETINGS 2021-2022**

The calendar of meetings was available in the University website at the following link:

<https://www.herts.ac.uk/about-us/governance/university-calendar>

72 **SCHEDULE OF MEETINGS**

72.1 **Schedule of meetings 2021-2022**

Wednesday, 22 June 2022;

to be held in the Central Committee Room and via MS Teams at 14.00 hours.

72.2 **Schedule of meetings 2022-2023**

Wednesday, 16 November 2022;

Wednesday, 15 March 2023;

Wednesday, 21 June 2023;

to be held in the Central Committee Room and via MS Teams at 14.00 hours.

73 **OBITUARIES**

73.1 **Roberto Pascalis**

The Board was sad to note that Roberto Pascalis, a senior lecturer in Computer Science, had died peacefully from Glioblastoma on 11th November 2021 with his wife Kerry by his side. He left a young son as well as his wife.

73.2 **Nicholas Hobbs**

The Board was sad to note that Nicholas Hobbs, Senior Lecturer in Accounting, had died on 1 February 2022 after a short illness. Nicholas Hobbs had joined the accounting group in the Hertfordshire Business School in July 2017 having previously worked in professional education and industry.

74 **EMERGENCY BUSINESS**

There was no emergency business.

75 **DATE OF NEXT MEETING**

The next meeting of the Academic Board would be held on Wednesday, 22 June 2022 from 14:00 HRS in the Central Committee Room, MacLaurin Building and via MS Teams.