

Child protection policy

Under 18 consent form

By completing this consent form the parent(s) or legal guardian(s) are giving consent for the below named applicant for all of the following: the application to the university; the applicant's living and care arrangements in the UK; and the applicant's travel to, and reception arrangements in, the UK.

Name of Applicant

Applicant Number

Course

Date of Birth

We have read and understood the letter and information sheet from the University of Hertfordshire outlining its policies and procedures in relation to Applicants who are under 18 years of age.

1. We understand that UH will not act in loco parentis and that in cases of emergency during the time the above-named applicant remains a minor the University will always endeavour to contact the appointed Guardian of the above named applicant.
2. We consent to UH acting on medical advice in the best interests of the above named applicant to authorise emergency medical treatment if it is not possible to contact the nominated guardian within a reasonable time.
3. We understand that UH is an adult environment and that the above named applicant will generally be treated as an adult.
4. We understand that UH will only release information relating to the above named applicant's academic progress or personal life if consent has been given in the Release of Information Form signed by the above named applicant. (Release form on page 2 must be completed to Register with the University)
5. We have provided full name and contact details of the person living in the UK who will act as Guardian in the case of an emergency.
6. As parents/guardians we will guarantee all costs associated with the above named applicant's studies at UH.
7. We will update the University immediately of any changes in the name or contact details of the person living in the UK acting as a guardian.

Signed: Parent 1/Legal Carer 1/Legal Guardian 1

Signed: Parent 2/Legal Carer 2/Legal Guardian 2

Signature

Signature

Full Name

Full Name

Phone

Phone

Email

Email

We require the consent of both parents. If one parent has sole responsibility for the applicant we require written evidence of this. Where one parent is deceased please provide a copy of the death certificate.

Release of Information

Name of Applicant		
I agree to information regarding my academic progress or personal life to be discussed with my Parents/Guardians		<input type="checkbox"/>
Signed (applicant)		
Date		

Details of UK based Parent or Guardian to be contacted in the case of emergency

The UK guardian must meet the following criteria:

- Must be age 25 or older and be a resident in the UK.
- Is not a registered student or living in student accommodation at any University.
- Is not on a visitor's visa.
- Must not have a criminal record or a history of drug abuse.

Please also provide a copy of the following:

- A copy of your passport/or alternative photo ID.
- Proof of YOUR address, i.e. household bill or driver's licence.
- If the applicant is living with you please ensure you live within a 25 mile radius from UH (Postcode - AL10 9AB) and provide a letter/email to confirm that the applicant will be living with you.
- If you are non-UK passport holder, please provide the share code of your current UK immigration permission to enable us to verify your immigration status.

Name of Parent/Guardian

UK Address

Home Phone

Work Phone

Mobile

Email

I agree to act as Guardian to the above named applicant until they reach the age of 18.

Signed

Date

Accommodation and Travel Arrangements

Please provide details of the date the applicant will be arriving in the UK

Who will be meeting the applicant on arrival in the UK?

Please provide details of how the applicant will be travelling to the UK and how they will be getting from the airport to the University

Please provide details of where the applicant will be living whilst in the UK

Please provide either a birth certificate, a certificate of adoption or a court or government issued document naming the applicant's legal guardian alongside this form when returning