

Agenda

CIEA Trustees' Meeting and AGM

11:00am Tuesday 20th November 2018

Room R010 School of Education, de Havilland Campus,
University of Hertfordshire, HATFIELD AL10 9EU

11.00 am **Annual General Meeting** Draft Report & Accounts to 31/03/18

1. To receive and consider the annual report of the Board and the accounts
2. To elect the auditors

Trustee Meeting 11.15 am – 12.30 pm

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| 1. | Welcome, introductions & apologies ¹ | SS |
| 2. | Minutes of previous meeting held on Tuesday 17 th July 2018 | SS (Attached) |
| 3. | Matters Arising | SS |
| 4. | Progress Report and plans for the next quarter | AMc (Attached) |
| 5. | Finance Report | SS |
| 6. | Strategy for the future | SS |

Lunch 12.30 pm – 1.00 pm then **Meeting continues** 1.00 pm – 2.30 pm

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| 7. | Independent Malpractice Commission Membership | MW (Attached) |
| 8. | Advisory Groups | |
| | a. Registration Authority (terms of reference attach and next steps) | MW (Attached) |
| | b. To review the allocation of trustees to each Advisory Group | SS |
| | c. Training | MW |
| | d. Membership | IH |
| | e. Communications | IC |
| | f. Governance | JG |
| 9. | Confidential Business (Trustees only) | SS |
| 10. | Any Other Business | |

¹ **Declarations of interest:** Members are reminded that they are required to declare any personal interest, financial or otherwise, which they may have in relation before the Board for discussion and/or decision. Such a declaration may be made at the appropriate point during the meeting.