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## UNIVERSITY OF HERTFORDSHIRE OUTLINE CALENDAR FOR THE ACADEMIC YEAR 2023-2024

The University academic year runs from 01 August 2023 to 31 July 2024. Semester C operates across 2 academic years. Normally most undergraduate programmes use Semesters A and B. Additionally postgraduate programmes and specific undergraduate programmes use Semester C.

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### DATES OF SEMESTERS

SEMESTER A	MONDAY 25 SEPTEMBER 2023 - FRIDAY 19 JANUARY 2024 (17 weeks, including exam period and integral Christmas vacation 3 weeks) <i>There may be examinations on Saturday 20 January 2024 for certain students</i>
SEMESTER B	MONDAY 22 JANUARY 2024 – FRIDAY 10 MAY 2024 (16 weeks, including exam period and integral Easter vacation 2 weeks) <i>There may be examinations on Saturday 04 May 2024 for certain students.</i>  <i>There will be examinations from Tuesday 18 June 2024 – Friday 28 June 2024 for referred/deferred assessments from Semesters A and B.</i>
SEMESTER C	MONDAY 13 MAY 2024 – FRIDAY 06 SEPTEMBER 2024 (17 weeks, including exam period and integral vacation weeks determined by programme)  <i>There will be examinations from Monday 02 September 2024 – Friday 06 September 2024 for approved programme-specific referred/deferred assessments and Semester C assessments.</i>  <b><i>Relevant staff and all students must be available to attend exams on any of the above exam days.</i></b>

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### DATES OF TERMS

For administrative purposes, the dates of terms and vacation periods are

Autumn	Monday 25 September 2023 – Friday 15 December 2023
Spring	Monday 08 January 2024– Friday 22 Mar 2024
Summer	Monday 08 April 2024 - Friday 10 May 2024

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### PUBLIC HOLIDAYS

Christmas	Monday 25 December 2023 (Christmas Day) Tuesday 26 December 2023 (Boxing Day)	Early May Bank Holiday	Monday 06 May 2024
New Year	Monday 01 January 2024	Spring Bank Holiday	Monday 27 May 2024
Easter	Friday 29 March 2024 Monday 1 April 2024	Summer Bank Holiday	Monday 26 August 2024

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### UNIVERSITY HOLIDAYS

The University will be closed from 12.00 hours on Friday 22 December 2023 until 08.30 hours on Tuesday 02 January 2024.

The University will also be closed on Tuesday 27 August 2024.

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### START OF SEMESTER A 2024-2025

Monday 23 September 2024

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## STRUCTURE OF THE UNIVERSITY'S ACADEMIC CYCLE – 2023-2024

**Key:** 'Week number' = the week numbers used by the Teaching Accommodation Service. The week in which 1 August falls is deemed to be Week 1.

'Activity' = the activities and structure approved by the Academic Board which constitute the University's annual cycle of academic activity.

### Semester A

Week number	Month	Monday	Activity
09	Sep 2023	25	IND
10	Oct 2023	2	T-1
11		9	T-2
12		16	T-3
13		23	T-4
14	Nov 2023	30	T-5
15		06	T-6
16		13	T-7
17		20	T-8
18	Dec 2023	27	T-9
19		04	T-10
20		11	T-11
21		18	V
22	Jan 2024	25	V
23		01	V
24		08	T-12
25		15	EX

**Key:** IND = Induction T = Teaching  
V = Vacation EX = Examination week  
RefEX = Referred/Deferred Sem A & B exams

Autumn Term

Spring Term

Summer Term

Semester A:

- 1 week of induction
- 12 weeks of teaching
- 1 week examinations
- 3 weeks integral vacation
- 17 weeks total

Semester B:

- 12 weeks delivery of teaching
- 2 weeks examinations
- 2 weeks integral vacation
- 16 weeks total

Semester C:

- 2 weeks examinations for referrals/deferrals from assessments in Semesters A and B
- 1 week examinations for programme-specific referrals/deferrals and Semester C assessments
- 12 (maximum of) teaching weeks defined by the programme
- 2 weeks vacation
- 17 weeks total

### Semester B

Week number	Month	Monday	Activity
26	Jan 2024	22	T-1
27	Feb 2024	29	T-2
28		05	T-3
29		12	T-4
30		19	T-5
31	Mar 2024	26	T-6
32		04	T-7
33		11	T-8
34		18	T-9
35	Apr 2024	25	V
36		1	V
37		08	T-10
38		15	T-11
39	May 2024	22	T-12
40		29	EX
41	06	EX	

### Semester C

Week number	Month	Monday	Activity
42	May 2024	13	
43		20	
44		27	
45	Jun 2024	03	
46		10	
47		17	RefEX
48		24	RefEX
49	Jul 2024	01	
50		08	
51		15	
52		22	
01	Aug 2024	29	
02		05	
03		12	
04		19	
05		26	
06		Sep 2024	02

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## ACADEMIC CYCLE – 2023-2024 – Notes

### Module dates

Operational delivery of modules is defined by start/end dates which, for standard modules, correspond to defined semester start and end dates. Modules that do not correspond to standard semester dates use actual start and end dates. The start date is the day delivery of the module begins and the end date is the date of final module assessment (e.g. end of formal examination period or deadline for final coursework submission).

### Examinations held outside identified periods

All formal, centrally-run examinations should be contained within published examinations weeks. Any requests, because of exceptional circumstances, to hold formal examinations at any other time must be approved by the Assistant Registrar (Exams & Awards).

### Semester A 2023 - 2024

Week	Month	Monday	Activity	Notes
09	Sep 23	25	IND	Overseas orientation and induction activities
10	Oct 23	2	T-1	Teaching (and induction activities)
11		09	T-2	Teaching (and induction activities)
12		16	T-3	Teaching (and induction activities)
13		23	T-4	Teaching (and induction activities) <b>Students to notify changes in their optional module choices, or to withdraw from modules they are enrolled on that start in Semester A, no later than: Friday 27 October 2023</b>
14		30	T-5	Teaching
15	Nov 23	06	T-6	Teaching
16		13	T-7	Teaching
17		20	T-8	Teaching
18		27	T-9	Teaching
19	Dec 23	04	T-10	Teaching
20		11	T-11	Teaching <b>Publication of final Semester A examination timetable: Monday 11 December 2023</b>
21		18	V	Vacation
22		25	V	Vacation <b>BANK HOLIDAY: Monday 25 December 2023</b> <b>BANK HOLIDAY: Tuesday 26 December 2023</b> <b>Last date for awards to be locked on the student record system for February graduation ceremonies: Friday 22<sup>nd</sup> December 2023</b>
23		01	V	Vacation
24	Jan 24	08	T-12	Teaching
25		15		Examinations <b>Semester A Examinations</b> (where permitted) Monday 15 January 2024 – Saturday 20 January 2024 Formal, centrally-run examinations are held during Week 25 only. <b>End of Semester A: Friday 19 January 2024</b>

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**Semester B 2023 - 2024**

Week	Month	Monday	Activity	Notes
26	Jan 24	22	T-1	Teaching
27		29	T-2	Teaching
28	Feb 24	05	T-3	Teaching
29		12	T-4	Teaching <b>Students to withdraw from modules they are enrolled on that start in Semester B, no later than: Friday 16 February 2024</b>
30		19	T-5	Teaching <b>Semester A assessment activity completed, and results issued to students via their personal student record on StudyNet by: Thursday 22 February 2024</b>  <b>Graduation ceremonies (St Albans) for awards conferred at Examination Boards between &amp; including Tuesday 01 August 2023 – Friday 22<sup>nd</sup> December 2023: Monday 19 February 2024 to Saturday 24<sup>th</sup> February 2024</b>
31	Mar 24	26	T-6	Teaching
32		04	T-7	Teaching
33		11	T-8	Teaching
34		18	T-9	Teaching <b>Publication of final Semester B examination timetable: Friday 22 March 2024</b>
35		25	V	Vacation <b>BANK HOLIDAY: Friday 29 March 2024</b>
36	Apr 24	01	V	Vacation <b>BANK HOLIDAY: Monday 1 April 2024</b>
37		08	T-10	Teaching
38		15	T-11	Teaching
39		22	T-12	Teaching
40		29	EX	<b>Semester B Examinations</b> Monday 29 April 2024 – Friday 10 May 2024 (including Saturday 04 May 2024)
41	May 24	06	EX	<b>BANK HOLIDAY: Monday 06 May 2024</b> <b>Semester B Examinations</b> Monday 29 April 2024 – Friday 10 May 2024 (including Saturday 04 May 2024)

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**Semester C 2023 - 2024**

**Vacation period for programmes delivered over Semesters A & B**

Week	Month	Monday	Activity	Notes
42	May 24	13		
43		20		
44		27		<b>BANK HOLIDAY: Monday 27 May 2024</b> <b>Module Examination Boards for Semester B examinations:</b> Tuesday 28 May 2024 – Monday 03 June 2024
45	Jun 24	03		<b>Module Examination Boards for Semester B examinations:</b> Tuesday 28 May 2024 – Monday 03 June 2024  Revision week for students taking referred/deferred examinations in weeks 47 and 48.  <b>Students to withdraw from modules they are enrolled on that start in Semester C, no later than: Friday 07 June 2024</b>  <b>Second sittings for ref/def examinations created on the student record by: Tuesday 04 June 2024 by 5.00pm</b>  <b>All other Semester B assessment activity completed and results issued to students via their personal student record by: Monday 10 June 2024.</b>
46		10		Revision week for students taking referred/deferred examinations. <b>Publication of ref/def examination timetable:</b> Tuesday 11 June 2024
47		17	RefEX	<b>Referred/deferred examinations for Semesters A and B 2023-2024</b> Tuesday 18 June 2024 – Friday 28 June 2024
48		24	RefEX	<b>Referred/deferred examinations for Semesters A and B 2023-2024</b> Tuesday 18 June 2024 – Friday 28 June 2024
49		Jul 24	01	
50	08			<b>Module and Programme Examination Boards held, and results issued to students via their personal student record on StudyNet:</b> Monday 08 July 2024 - Friday 19 July 2024
51	15			<b>Module and Programme Examination Boards held, and results issued to students via their personal student record on StudyNet:</b> Monday 08 July 2024 - Friday 19 July 2024
52	22			<b>Last date for awards (including interim) to be locked on the student record system for September graduation ceremonies:</b> Wednesday 31 July 2024  <b>Assessment activity completed. Examination Board results issued to students via transcript by: Wednesday 31 July 2024</b>
1	Aug 24	29		
2		05		<b>Progression deadline: Friday 09 August 2024</b>
3		12		
4		19		
5		26		<b>BANK HOLIDAY: Monday 26 August 2024</b> <b>UNIVERSITY HOLIDAY: Tuesday 27 August 2024</b>

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6	Sept 24	02	EX	<b>Examinations for Semester C Assessment and approved non-standard programmes only:</b> Monday 02 September 2024 – Friday 06 September 2024  <b>Graduation ceremonies (St Albans) for awards conferred at Examination Boards between &amp; including Monday 1<sup>st</sup> January - Wednesday 31 July 2024:</b> Monday 02 September 2024 – Thursday 12 September 2024 (including Saturday 07 September 2024)  <b>End of Semester C:</b> Friday 06 September 2024
7		09		<b>Graduation ceremonies (St Albans) for awards conferred at Examination Boards between &amp; including Monday 1<sup>st</sup> January - Wednesday 31 July 2024:</b> Monday 02 September 2024 – Thursday 12 September 2024 (including Saturday 07 September 2024)

### Local teaching arrangements

Schools may make whatever arrangements are necessary or desirable to schedule teaching by their **own** staff, provided that:

- i any teaching by groups/outside the parent School is by mutual agreement, it being understood that these groups need feel under no obligation to take on a commitment;
- ii the interests of the different groups of students sharing the same modules and examinations, etc are not thereby prejudiced.