

Faculty: **of Humanities, Law and Education**

Title of Programme: The Humanities Programme

Programme Code: HEHMS

Course Code(s): HEHMSEG; HEHMSEH; HEHMSEL; HEHMSELC; HEHMSENG;  
(Quercus) HEHMSEP; HEHMSHG; HEHMSHIS; HEHMSHL; HEHMSHP;  
HEHMSLG; HEHMSPG; HEHMSPHI; HEHMSPL; HEHMSER

## Programme Specification

Start Date: September 2009

Date of Approval: 20 February 2008 (Updated July 2011)

Associate Dean (Academic Quality): Bernice Rawlings

Signature

*Bernice Rawlings*

## Programme Specification **The Humanities Programme**

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

### Section 1

<b>Awarding Institution/Body</b>	University of Hertfordshire
<b>Teaching Institution</b>	University of Hertfordshire
<b>University/partner campuses</b>	De Havilland
<b>Programme accredited by</b>	Not applicable
<b>Final Award</b>	BA Hons
<b>All Final Award titles</b>	BA Hons <Single Subject> BA Hons <Major> and <Major> BA Hons <Major> with <Minor> BA Hons <Major> with <Minor> and <Minor> BA Hons Humanities

Where a <Single Subject> or <Major> can be one of:

- History
- English Language & Communication
- English Literature
- Philosophy
- Acting and Screen Performance\* (Joint Honours only)
- American Studies \* (Joint Honours only)

Where <Minor> can be one of:

- History
- English Language & Communication
- English Literature
- Philosophy
- Acting and Screen Performance
- American Studies
- Creative Writing
- New Media Publishing
- English Language Teaching
- Film
- One of: French, Spanish, German, Italian, Japanese, Mandarin
- Journalism
- Media Cultures

The award can also be:

**FHEQ level of award**

**UCAS code(s)**

BA Hons <...> with a Year in North America  
 BA Hons <...> with a Year in Europe  
 BA Hons <...> with a Year in Australia  
 BA Hons <...> with a Year in South East Asia

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Please refer to subject specific programme specifications

## A. Programme Rationale

The rationale for The Humanities Programme Framework is to provide a structured but flexible programme for the study of Humanities disciplines. The Programme is designed to recruit students who have an A Level in a relevant discipline or who have an interest in developing their knowledge of Humanities disciplines which they have not previously had the opportunity of studying. The structure of the Programme is designed such that students have a measure of choice of subjects and modes of study. They are able to combine modules to form a coherent programme of study within a subject and/or between subjects. Graduates are equipped for a variety of careers including those traditionally open to Honours graduates in Humanities, e.g. local government, teaching, the Civil Service, journalism, and a range of opportunities within industry. The Programme also prepares single subject students for further study at Postgraduate Level.

## B. Educational Aims of the Programme

The programme has been devised in accordance with the University's general educational aims of programmes of study as set out in UPR TL01.

The Humanities Programme aims to provide a modular structure for the following subjects, each with its own Programme Specification: English Language & Communication; English Literature; History; Philosophy; Creative Writing; New Media Publishing; English Language Teaching; Film; Languages (French/Spanish/German/Italian/Mandarin/Japanese); Journalism; Media Cultures.

### **Additionally this programme aims to provide:**

- a structured but flexible programme for the study of Humanities disciplines, offering students choice of subjects and modes of study;
- opportunities for students to pursue existing interests in Humanities disciplines and develop interests in subjects that they have not studied previously;
- the opportunity for students to acquire general transferable skills which are of relevance to a wide range of careers;
- a supportive academic and pastoral framework for students on the programme;
- the opportunity to study in a University in Europe or North America, or Australia/Asia.

## C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced to the Framework for Higher Education Qualifications in England, Wales and Northern Ireland (2008), and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education 2003 have been used as a guiding framework for curriculum design.

The Humanities Programme provides opportunities for students to develop and demonstrate knowledge, understanding, skills and other attributes which are detailed in the Programme Specifications for the subjects that contribute to The Humanities Programme, as listed above.

The Year in Europe will expand a student's knowledge and understanding of a different European culture, develop skills in the language of the host institution, and develop subject skills and skills associated with living independently in a different culture.

The Year in North America (either the United States or Canada) or Australia/Asia will expand a student's knowledge and understanding of a different culture, and develop subject skills and skills

associated with living independently in a different culture.

## D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full- time (normally 3-4 years) and part- time (normally 5 years) modes, and leads to the award the award designated within each programme specification or to a BA Degree with Honours in Humanities. Entry is normally at Level 4 (with suitable A level or equivalent qualifications) but is possible at Level 5 and Level 6 with suitable accredited prior learning. Intake is normally in Semester A.

### Programme Structure

The programme structure and progression information below (Table 1a and 1b) is provided for the Honours award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 (in section 2) identifies where each learning outcome is assessed.

### Table 1a Outline Programme Structure

#### Level 4

TABLE 1

Subjects Available for Single Honours and Joint Honours Awards  
 English Language & Communication  
 English Literature  
 History  
 Philosophy  
 Acting and Screen Performance\*

TABLE 2

Subjects Available in Combined Honours and Humanities Honours Awards  
 English Language & Communication  
 English Literature  
 History  
 Philosophy  
 Creative Writing  
 New Media Publishing  
 English Language Teaching  
 Film  
 Journalism  
 Media Cultures  
 American Studies  
 Acting and Screen Performance  
 One of: French, Spanish, German, Italian, Japanese, Mandarin  
**(N.B. No student may take more than 30 credits in Languages in any one academic year)**

\*Joint honours only

All students choose one of the following courses:

Possible Courses
Joint Honours Combined Honours Humanities Honours

Level 4 – Definitions of Courses		
Course	Potential Choices	Pattern of Study
Joint Honours	Choose two subjects from Table 1	30 credits in each subject
Combined Honours	Choose one subject from Table 1 and two other subjects from Table 2	30 credits in one subject and 15 credits in each of the other two subjects
Humanities Honours	Choose one subject from Table 1 and three other subjects from Table 2	15 credits in each subject

Compulsory modules	Credit points	% examination	% coursework
60 credits of study	15 credits per module	0%	100%
4HUM0189 Engaging with the Humanities	15 credits	0%	100%

Engaging with the Humanities is a compulsory module for all students at Level 4, bearing 15 credit points, which can contribute to the 120 credits that students need to achieve at this level of study.

### Semester B

Within the constraints of the number of subjects chosen from Table 1 and individual subject structure (prerequisites and module credit values), students may exercise a change of course.

Preceding Course at Level 4 in Semester A	Possible Options
Joint Honours	Joint Honours
Combined Honours	Joint Honours Combined Honours
Humanities Honours	Joint Honours Combined Honours Humanities Honours

Compulsory modules	Credit points	% examination	% coursework
60 credits of study	15 credits per module	variable	

Progression to Level 5 requires a minimum of 120 credits at Level 4. Students must normally have 30 credits in a subject at Level 4 in order to study that subject at Level 5.

At the end of Level 4 students will have completed at least one of the following courses:

Level Four Outcomes	
Joint Honours	Total of 120 credits with at least 45 credits each in two subjects
Combined Honours	Total of 120 credits with at least 45 credits in one subject and 30 credits in two other subjects
Humanities Honours	Total of 120 credits with 30 credits each in four subjects

**Level 5**

**Semesters A and B**

Within the constraints of the number of subjects chosen from Table 1 and individual subject structure (prerequisite and module credit values), students may exercise a change of course at the beginning of Semester A and B at Level 5.

Outcome at Preceding Level	Possible Options
Joint Honours	Single Honours Joint Honours Combined Honours (2 subjects)
Combined Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects)
Humanities Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects) Humanities Honours (4 subjects)

Level Five Definitions of Courses		
Course	Choices	Pattern of Study
Single Honours	Continue with one subject from Table 1	60 credits in one subject
Joint Honours	Continue with two subjects from Table 1	30 credits in each subject
Combined Honours (2 subjects)	Continue with one subject from Table 1 and one other subject from Table 2	45 credits in one subject and 15 credits in the other subject
Combined Honours (3 subjects)	Continue with one Subject from Table 1 and two other subjects from Table 2	30 credits in one subject and 15 credits in each of the other two subjects
Humanities Honours	Continue with one subject from Table 1 and three other subjects from Table 2	15 credits in each subject

Compulsory modules	Credit points	% examination	% coursework
60 credits of study per semester	15 credits per module	variable	Error! Bookmark not defined.
5HUM0344 Information Skills 2: (Semester A only)	0 credits	0%	100%
Optional Modules	Credit points	% examination	% coursework
<b>5HUM0350 Employability &amp; Career Planning (Semester A, or B, or C)</b>	<b>0 credits</b>	<b>0%</b>	<b>0%</b>
<b>5HUM0353 Independent Work Experience (Semester A, or B or C)</b>	<b>0 credits</b>	<b>0%</b>	<b>0%</b>

At the end of Level 5 students will have completed at least one of the following courses:

Level Five Outcomes	
Single Honours	Total of 120 credits with at least 75 credits in one subject
Joint Honours	Total of 120 credits with at least 45 credits each in two subjects
Combined Honours (3 subjects)	Total of 120 credits with at least 45 credits in one subject and 30 credits in two other subjects
Combined Honours (2 subjects)	Total of 120 credits with at least 60 credits in one subject and 30 credits in another subject
Humanities Honours	Total of 120 credits with 30 credits each in four subjects

Progression to Level 6 requires a minimum of 120 credits at Level 5. Students must normally have 30 credits in a subject at Level 5 in order to study that subject at Level 6.

### **Level 6 Optional Year Abroad**

A Year in Europe or a Year in North America is an optional additional year which increases the length of the Honours degree award to a four-year full-time degree. The additional year comprises an agreed programme of study in the third year of a partner institution in Europe (other than the UK), North America, Australia or Singapore with which the University of Hertfordshire has an institutional agreement. The programme of study will support, supplement and extend the more usual three-year programme. Success in the third year will be recognised in the title of the award, but does not carry additional credit towards the Honours programme.

### **The Programme of Study and the Learning Contract**

A student's programme of study will be negotiated and approved by the Head of School (or nominee) in consultation with appropriate others and the host University. The programme provided by the host institution may comprise taught modules, a research project, field studies, or a mixture of these components. The programme of study will require a minimum of 25% of studies to be undertaken in aspects of culture of the placement country. Prior to the commencement of the year abroad, the student and Programme Officers from UH and the host institution will agree a learning contract. The learning contract will specify the assessment requirements to be met for successful completion of the programme of study. A Module Board of Examiners will consider the results for the year abroad during the first semester of the following academic year. All assessments must be completed by the end of the year abroad, and no subsequent referrals will be permitted. Students who have varied their programme of study without agreement from UH or have failed to meet the requirements of the learning contract will not be permitted to include their year abroad studies in the degree title.

### ***Eligibility for Study Programme***

*A student will normally elect for a year abroad on initial enrolment at on the Humanities Programme. However, it will be possible to change programme prior to commencement of Level 5. A student must confirm the intention to study abroad during the first ten weeks of study at Level 5. This will enable a place to be negotiated at a host institution and the Study Programme and learning contract to be arranged and agreed. Only a limited number of places in exist. These will be awarded on the basis of the suitability of students and guided by choice on the most appropriate programme and host institution.*

**To be eligible to proceed to a year abroad, a student must, by the time of the Semester B Module Boards of Examiners, have achieved at least 210 credits overall, including at least 90 credits at Level 5.**

For the year abroad in Europe, where study will be undertaken in a foreign language, students must meet the host University's language requirements.

**Level 6**

**Semesters A and B**

Within the constraints of the number of subjects chosen from Table 1 and individual subject structure (prerequisite and module credit values), students may exercise a change of course at the beginning of Semester A and B at Level 6.

Outcome at Preceding Level	Possible Options
Single Honours	Single Honours
Joint Honours	Single Honours Joint Honours Combined Honours (2 subjects)
Combined Honours (2 subjects)	Single Honours Joint Honours Combined Honours (2 subjects)
Combined Honours (3 subjects)	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects)
Humanities Honours	Joint Honours Combined Honours (3 subjects) Humanities Honours (4 subjects)

Level Three Definitions of Courses		
Course	Choices	Pattern of Study
Single Honours	Continue with one subject from Table 1	60 credits in one subject
Joint Honours	Continue with two subjects from Table 1	30 credits in each subject
Combined Honours (2 subjects)	Continue with one subject from Table 1 and one other subject from Table 2	45 credits in one subject and 15 credits in the other subject
Combined Honours (3 subjects)	Continue with one Subject from Table 1 and two other subjects from Table 2	30 credits in one subject and 15 credits in each of the other two subjects
Humanities Honours	Continue with one subject from Table 1 and three other subjects from Table 2	15 credits in each subject

Compulsory modules	Credit points	% examination	% coursework
60 credits of study per semester	15 credits per module	variable	

At the end of Level 6 students will have completed one of the following courses and be entitled to one of the named awards:

## Level Six Outcomes and Awards

Course	Criteria	Description
Single Honours	Total of 120 credits with at least 120 credits in one subject at Level 3	BA Hons <Single Subject>
Joint Honours	Total of 120 credits with at least 60 credits each in two subjects at Level 3	BA Hons <Major> and <Major>
Combined Honours (2 subjects)	Total of 120 credits with at least 90 credits in one subject and 30 credits in another subject at Level 3	BA Hons <Major> with <Minor>
Combined Honours (3 subjects)	Total of 120 credits with at least 60 credits in one subject and 30 credits in two other subjects at Level 3	BA Hons <Major> with <Minor> and <Minor>
Humanities Honours	Total of 120 credits with 30 credits each in four subjects at Level 3	BA Hons Humanities

The award of a BA Honours degree requires 360 credit points passed with a minimum of at least 120 credit points at Level Six.

**PART-TIME STUDY**

- A part-time student normally studies between 2 and 5 modules (30 - 75 credits) per academic year.
- Varying rates of study are possible: students can increase or decrease their rate of study year by year or semester by semester in response to their changing circumstances.
- Students are entitled to take a break from study for a semester or even a year if their circumstances require it.
- Students can apply to transfer to a full-time rate of study. This should be arranged at the beginning of the academic year.
- In order to ensure the coherence, currency and relevance of their programme, students are expected to complete their degree within a maximum of **seven years**.

**In any given academic year, part-time students may choose to study:**

_____	1 module in semester A & 1 module in Semester B
or	1 module in semester A & 2 modules in Semester B
or	2 modules in semester A & 1 module in Semester B
or	1 module in semester A & 3 modules in Semester B
or	3 modules in semester A & 1 module in Semester B
or	2 modules in semester A & 2 modules in Semester B
or	2 modules in semester A & 3 modules in Semester B
or	3 modules in semester A & 2 modules in Semester B

**Honours classification**

The University has approved structure and assessment regulations common to all programmes. The honours classification is determined from a combined average of the best 90 credits at Level 6 plus the best remaining credits at Levels 5 or 6. Full details are provided in UPR AS14.

On the Humanities Programme, the inclusion of Level 5 credits must not distort the weightings between subjects reflected in the degree title. Where such distortion would occur, the highest level 5 grades which comply with the weightings of the degree title will be used in the calculation of the degree.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Award	Minimum requirements	Available at end of Level
University Certificate	45 credit points at level 4	4
Certificate of Higher Education	120 credit points at level 4	4, 5
University Diploma	180 credit points including at least 60 at level 5	5, 6
Diploma of Higher Education	240 credit points including at least 120 at level 5	5, 6
BA	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6
BA (Hons)	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6

## E. Support for students and their learning

Students are supported by:

- An extensive Learning Resources Centre, incorporating a library and computer centre
- StudyNet, a versatile on-line interactive intranet and learning environment
- A substantial Student Centre that provides advice on issues such as finance, University regulations, legal matters, etc.
- Office of Dean of Students including Chaplaincy, Counselling and nursery
- An Accommodation Office
- An International Students Centre
- Overseas Orientation
- An Equal Opportunities Officer
- A Careers and Placement Service for all students and graduates
- Disability Advisers
- The Students' Union
- A Medical Centre
- The Office of the Dean of Students, incorporating Chaplaincy, Counselling Centre, and Nursery

At School level, students are further supported by:

- A Programme Tutor, Associate Programme Tutors, and Part-time Students' Tutor to help students understand the programme structure, and provide confidential academic and pastoral advice through a daily Programme Helpdesk run during term-time
- A Graduate Skills and Employability Tutor
- Scheduled office hours of 3 hours per week for all academic staff for student support and guidance
- Designated Programme Administrators
- Personal tutors to provide further academic and pastoral support
- Student Representatives on Programme Committees
- A School Student Representative Officer (SSRO)
- An induction session at the beginning of each new academic session

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## F. Entry requirements

The normal entry requirements for the Humanities Programme are: 300 UCAS tariff points. .

This tariff is subject to change.

All applicants must have GCSE English or Mathematics at grade C or above (or an equivalent recognised by the University of Hertfordshire).

The programme is subject to the University's Principles, Policies, Regulations and Procedures for the Admission of Students to Undergraduate and Taught Postgraduate Programmes and will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

## Section 2

### Programme management

<b>JACS code(s)</b>	See individual subject programme specifications
<b>Modes of study</b>	<b>F/T</b>
<b>Intakes</b>	<b>P/T</b>
<b>Relevant QAA subject benchmarking group</b>	A
<b>Date of validation/last periodic review</b>	English; History; Philosophy; Computing; Communication, Media, Film and Television Studies; Dance, Drama & Performance; Languages and related studies; Linguistics.
<b>Date of production/ last revision of PS</b>	February 08
<b>Relevant intakes</b>	February 2008, revised July 2011
<b>Faculty</b>	Level 4 entering September 2011
<b>Administrative School(s)/Departments</b>	of Humanities, Law and Education
	School of Humanities

#### Course (i.e.pathway) details (Genesis)

Course Titles	Course Codes
Humanities Modular Degree	HEHMS
Humanities Modular Part Time Degree	HEHMS (HEHMSP1, HEHMSP2, HEHMSP3, HEHMSP4, HRHMSP5)
Humanities Erasmus Programme Incoming students Year Abroad Europe/ Year Abroad North America	HEHMS (HHE1)

#### Course (i.e. code) details (Quercus)

Course Titles	Course Codes
Humanities Modular Degree	HEHMSEG; HEHMSEH; HEHMSEL; HEHMSELC; HEHMSENG; HEHMSEP; HEHMESHG; HEHMESHIS; HEHMESHL; HEHMESHPI; HEHMESL; HEHMESPG; HEHMESPHI; HEHMESPL
Humanities Modular Part Time Degree Humanities Erasmus Programme Incoming students Year Abroad Europe/ Year Abroad North America	TBA (will be a part time course code for this) HEHMESR

The programme is managed by;

- The Head of School who has overall responsibility for courses in the Humanities Modular Framework
- The Humanities Programme Tutor who is responsible for the day-to-day management of the programme and who can also advise students on the Modular Framework as a whole
- The Associate Programme Tutor (Academic) who supports the work of the Programme Tutor and has specific responsibility for induction and academic issues
- The Associate Programme Tutor (Pastoral) who supports the work of the Programme Tutor and has specific responsibility for open days and pastoral issues
- An Admissions Tutor, with specific responsibility for selection
- Part-time Students' Tutor
- A Graduate Skills and Employability Tutor
- Subject Leaders who are responsible for all the modules in their subject area
- Module Leaders who are responsible for individual modules
- A designated Humanities Programme Administrator to deal with day-to-day administration associated with the courses and modules within the Framework

- A programme committee, the membership of which includes the above (excluding module leaders) plus Information Hertfordshire Consultant, and Student Representatives

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## Programme-specific assessment regulations

The programme is compliant with the University's generic assessment regulations (Structure and Assessment Regulations for Academic Programmes, UPR AS14) with the exception of those listed below, which have been specifically approved by the University:

- The Modular Framework operates agreed procedures for the treatment of extenuating Circumstances
- Progression from one Level to the next depends on meeting the pre-requisite requirements: students must normally have 30 credits in a subject area at the lower Level before progressing to study that subject at the higher Level;
- To pass a module, a student must have attended 75% of the learning and teaching sessions at which attendance is required. If attendance falls below 75% a student will normally be deemed to have failed the module at the first attempt and will not be permitted to undertake referred assessment in the module;
- The Programme normally requires students to exit the Programme should they be awarded three grades of FNFA (failure at the third attempt) at any Level.
- On the Humanities Programme, the inclusion of Level 5 credits in the calculation of the degree classification must not distort the weightings between subjects reflected in the degree title. Where such distortion would occur, the highest level 5 grades which comply with the weightings of the degree title will be used in the calculation of the degree.

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## Other sources of information

- Definitive Module Documents
- Module Guides
- Student Handbook
- Subject Specification Documents
- University of Hertfordshire Course website:  
<http://www.herts.ac.uk/courses/>
- QAA Benchmark Statement website:  
<http://www.qaa.ac.uk/academicinfrastructure/benchmark/default.asp>
- The Framework for Higher Education Qualifications in England, Wales and Northern Ireland, 2008:  
<http://www.qaa.ac.uk/academicinfrastructure/FHEQ/EWNI08/default.asp>
- SEEC Credit Level Descriptors for Further and Higher Education 2003: <http://www.seec-office.org.uk/creditlevel descriptors2003.pdf>
- External Quality Review report website:  
<http://www.qaa.ac.uk/reviews/reports/instReports.asp?ukprn=10007147>
- UNISTATS website:  
<http://www.unistats.com/>
- University of Hertfordshire Academic Quality Office website:  
(StudyNet → Staff → Department Lists → Academic Quality Office)
- Structure & Assessment Regulations - Undergraduate & Taught Postgraduate Programmes, UPR AS14:  
<http://www.herts.ac.uk/secreg/upr/AS14.htm>
- Learning and Teaching Policy and General Educational Aims, UPR TL01:  
<http://www.herts.ac.uk/secreg/upr/TL01.htm>
- Admissions - Undergraduate & Taught Postgraduate Students, UPR SA03:  
<http://www.herts.ac.uk/secreg/upr/SA03.htm>
- Academic Quality, UPR AS17:  
<http://www.herts.ac.uk/secreg/upr/AS17.htm>
- Index of UPRs:  
<http://www.herts.ac.uk/about-us/corporate-governance/uprs1.cfm>

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## Other information relevant to the programme

- School of Humanities Subject Guides
- Programme Specifications for individual subjects

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## University policies relevant to the Programme

The University undertakes to use all reasonable endeavours to deliver, assess and administer this programme in accordance with this Programme Specification. At the same time it is recognised that it is in the nature of academic developments that changes, for example to the structure, curriculum, and assessment of a programme may be necessary in order to ensure that the programme remains up to date, in response to issues raised as a result of on-going monitoring and evaluation, and/or in order to conform to new regulatory requirements imposed by this institution, by professional or statutory bodies, or by national or governmental bodies.

The programme operates within the guidelines and policies relating to equal opportunities and environmental issues which may be agreed from time to time by the Board of Governors and/or the Academic Board of the University.

Where the programme is offered in collaboration with another institution these policies and guidelines will normally be those of the partner institution.

The programme operates in accordance with the University's Regulations Governing Studies Involving the Use of Human Subjects (UPR RE01) agreed from time to time by the Academic Board of the University. However, where the programme is offered in collaboration with another institution (for example through a franchise arrangement for all or part of the programme) then specific approval must be obtained from the University for the operation of the programme within ethical guidelines prepared by the partner institution. The partner institution will be responsible for all insurance liability in connection with the observance of ethical guidelines.

Signed ..... *Bernice Rawlings* .....  
Chair of Faculty Academic Quality Enhancement Committee

Date.....22.07.2011.....

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If you would like this information in an alternative format please contact Andrew Penn, School Administration Manager, School of Humanities at [a.penn@herts.ac.uk](mailto:a.penn@herts.ac.uk).