

Faculty: Science, Technology and Creative Arts
School of Creative Arts

Title of Programme: Film and Television Production Programme

Programme Code: CCFMTV

Programme Specification

Start Date: September 2011

Date of Approval: 28 March 2011

Associate Dean (Academic Quality): PETROS KHOUDIAN

A handwritten signature in black ink, appearing to read 'Petros Khoudian', written in a cursive style.

Signature

Programme Specification Film and Television Production

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

Section 1

Awarding Institution/Body	University of Hertfordshire
Teaching Institution	University of Hertfordshire
University/partner campuses	College Lane
Programme accredited by	Not applicable
Final Award	BA (Hons)
All Final Award titles	Film and Television Documentary Film and Television Entertainment Film and Television Fiction
FHEQ level of award	Honours (6)
UCAS code(s)	W600 BA/FTD, EW600 BA/FTDb, WP63 BA/FTE, EP63 BA/FTEb, WW68 BA/FTF, EW68 BA/FTFb

A. Programme Rationale

The Film and Television Programme offers three degree awards, each award primarily seeking to address an important sector within the film and television industries as follows:

BA (Hons) Film and Television Documentary:

The development and production of documentaries, reality shows, current affairs, educational and factual programming.

BA (Hons) Film and Television Entertainment:

The development and production of comedies, sketch shows, entertainment, children's and other programming.

BA (Hons) Film and Television Fiction:

The development and production of feature films, TV drama series and serials.

The main aim of the programme is to provide an environment in which students can grow into confident practitioners, with a high level of creative and technical expertise, capable of entering the film and television industries as effective professionals. The majority of the time will be employed developing practical experience of film and television production and students will be encouraged to combine innovation with market awareness. They will receive course instruction from active professionals and there will be a programme of lectures from leading practitioners in the film and television industries.

Students will be encouraged to undertake professional work experience and to develop industry contacts. They will make studio visits and attend festivals to familiarise themselves with the business. They will receive tailored media management education to enhance their professional

understanding. They will receive assistance in pitching and interview techniques to approach future employers.

In the first year, students on the three degree pathways will share a common introductory programme, introducing them to the production of fiction, factual and entertainment programming. Students will experience a broad range of areas within the discipline and recognise their individual needs and strengths, providing a platform for their specialist study in the second year. In addition to acquiring basic skills in pre-production, single camera digital video and non linear editing, students will be introduced to the multi-camera TV studio and to multi-media production.

Whichever pathway has been chosen at the outset, during the first year of study the student may, prior to the end of Semester A, change pathway between documentary, fiction and entertainment. The student may request a change of pathway after this point, but it will be subject to the agreement of the Programme Tutor.

The second year modules are common to all the degree pathways of the Programme and are studied by all students. Students will enhance their skills base and to demonstrate their ability in a professional context, by working on placement with leading companies in the media industries. Work placement exposes the students to professional standards and tests their ability to understand and interpret a broad range of information provided by employers and clients. In addition, students learn to communicate and present their ideas more effectively as part of a team.

In the third year, the students will progress to undertake more specialised study of one of the three production pathways (fiction, documentary and entertainment). Students will concentrate in depth on a single major final year project reflecting their field of specialisation. They will also collaborate with fellow students on other final year projects, enhancing their teamwork skills. Students will also produce a dissertation or research project exploring a single topic in some depth.

At every level, students will undertake Critical and Cultural Studies to develop their theoretical understanding of contemporary debates and enhance their creative practices by reflecting on their significance.

Over the three year programme of study, students will develop a broad range of skills in scripting, scheduling and budgeting, camerawork and audio recording, non linear editing, colour correction and sound post-production. Students will also receive a solid grounding in business skills essential to life within the industry. These activities will enable students to assemble showreels and portfolios demonstrating the breadth of their creative and technical expertise.

As graduates, students are expected to display a command of their chosen discipline, to operate confidently in the professional world and to be professionally adaptable to changing creative circumstances. The aim is to equip graduates to compete in the UK and beyond in their specific field of expertise.

While attention will be given to the specific cultural and commercial context of UK film and television, the programme will adopt an international perspective throughout its teaching, creatively, technically, theoretically and commercially, to reflect the global nature of contemporary media activity.

Graduates will also be broadly equipped to work professionally in other media roles beyond film and television fiction, factual and entertainment production. The skills and attributes developed by the Film and Television Programme will provide students with opportunities to develop productive and exciting careers in the media industries.

B. Educational Aims of the Programme

The programme has been devised in accordance with the University's general educational aims of programmes of study as set out in UPR TL01.

Additionally this programme aims to:

- enable students to initiate, develop, and realise distinctive and creative work in the fields of film and TV production: fiction, documentary and entertainment;
- provide students with a detailed knowledge and comprehensive understanding of key production processes and professional practices relevant to film and TV production including emergent technologies and current debates;
- provide students with an understanding of the development and operation of the film and television industries, its global scope, regulatory frameworks, business practices, markets and audiences;
- enable students to understand and situate the products of the film and TV industry in professional, global, cultural and historical contexts;
- equip students with the skills to work professionally in film and TV production and in associated fields, and contribute creatively in a variety of roles, as part of a team and in a freelance capacity;
- develop a range of personal and entrepreneurial skills which equip students to respond to current and future career challenges;
- enable students to apply a range of research and critical skills, frame appropriate questions and draw independent conclusions;
- equip students with the skills and confidence to communicate effectively to specialist and non-specialist audiences in oral, written and audio visual forms;
- provide a preparation for further academic or professional study by equipping them with skills to initiate and manage an independent course of study.

C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced to the QAA benchmark statements for Communication, Media, Film and Cultural studies and the Framework for Higher Education Qualifications in England, Wales and Northern Ireland (2008), and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education 2003 have been used as a guiding framework for curriculum design.

Knowledge and Understanding of:	Teaching/learning methods & strategies	Assessment
A1- key production processes and professional practices, including emergent technologies, of the film and television industries, in the fields of fiction, factual and entertainment production;	Acquisition of knowledge and understanding at all levels of the programme is through a combination of lectures (A2, A3), seminars, group and individual tutorials (A1-A3), practical workshops (A1) and coursework (A1-A3).	Knowledge and understanding are assessed through a combination of in-course assessments, typically including the submission workshop outcomes and practical assignments (A1), essay assignments (A2, A3), research folders (A1), planning documents (A1), case studies and reports (A3).
A2- a representative selection of key works of film and television production, the historical development of particular genres, aesthetic traditions and forms, including contemporary works at the forefront of the discipline;	Throughout, the learner is encouraged to undertake independent study both to supplement and consolidate what is being taught/learnt and to broaden their individual knowledge and understanding of the subject. Independent study is particularly emphasised at level 6.	

<p>A3- the development and operation of the film and television industries, their professional requirements and constraints, global scope, regulatory frameworks, business practices, audiences and patterns of consumption;</p> <p>A4-career opportunities and implications deriving from key developments in current and emerging practice.</p>		
<p>Intellectual skills - able to:</p>	<p>Teaching/learning methods & strategies</p>	<p>Assessment</p>
<p>B1- critically evaluate current debates about narrative processes and modes of representation at work in media and cultural texts;</p> <p>B2- critically analyse and situate the products of the film and television industries in historical, global and professional contexts;</p> <p>B3- consider and evaluate their own work in a reflexive manner, with reference to professional practices, conventions and current debates.</p>	<p>Intellectual skills are developed at all levels of the programme, through a combination of lectures (B1-B3), seminars, group and individual tutorials (B1-B3), and coursework (B1-B3).</p> <p>Throughout, the learner is encouraged to develop intellectual skills further by independent study. Independent study is particularly emphasised at level 6.</p>	<p>Intellectual skills are assessed through a combination of in-course assessments, typically including the submission of essay assignments (B1, B2), research folders (B2, B3), planning documents (B3), case studies and reports (B1-B3).</p>
<p>Practical skills - able to:</p>	<p>Teaching/learning methods & strategies</p>	<p>Assessment</p>
<p>C1- initiate, develop, and realise sustained creative work in the fields of film and television fiction, factual or entertainment production;</p> <p>C2- produce work showing competence in operational aspects of media production technologies, systems, techniques and professional practices;</p>	<p>Practical skills are developed through a combination of lectures (C1, C2, C3), seminars, group and individual tutorials (C1, C3), practical workshops (C2) and coursework (C1, C2, C3).</p> <p>Throughout, the learner is expected to consolidate their development of practical skills by independent study. This is particularly emphasised at level 6.</p>	<p>Practical skills are assessed through a combination of in-course assessments, typically including the submission workshop outcomes and practical assignments (C1, C2, C3), research folders (C1, C3), planning documents (C1, C2, C3), case studies and reports (C1, C3).</p>

<p>C3- demonstrate the effective manipulation of sound, image and the written word in film and television productions which are informed by an understanding of media forms and structures, audiences and specific communication registers.</p>		
Transferable skills - able to:	Teaching/learning methods & strategies	Assessment
<p>D1- utilise a range of research and critical evaluation skills, frame appropriate questions, formulate arguments cogently and draw independent conclusions;</p> <p>D2- present and communicate effectively to specialist and non-specialist audiences in oral, written and audio visual forms;</p> <p>D3- competently retrieve information from a range of sources and use digital technologies to present texts and images;</p> <p>D4- contribute as part of a team, in a variety of roles and negotiate and pursue goals with others;</p> <p>D5- work independently, manage time, personnel and resources effectively, by drawing on planning and organisational skills;</p> <p>D6- reflect on personal strengths and identify learning goals for continuing development;</p> <p>D7- effectively deploy a range of personal and entrepreneurial skills to meet their career aspirations.</p>	<p>Transferable skills are developed through a combination of lectures (D1,D2,D3,D7), seminars, group and individual tutorials (D1, D2, D4,D6), oral and audio visual presentation, (D1,D2,D3,D7) and group work (D4), case studies and reports (D1,D2).</p> <p>Independent study and self-management is encouraged throughout and is emphasised at level 6. (D5)</p> <p>Throughout, the learner is encouraged to develop transferable skills by maintaining a record of evidence and completing a personal development plan.</p>	<p>Transferable skills are assessed through a range of assignments built into the curriculum such as group work (D4), pitching (D2), case studies and reports (D1, D2, D3), project management (D4, D5).</p> <p>D6, D7 are not summatively assessed but students are required to demonstrate skills in these areas.</p>

D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full-time (3 years) and sandwich (4 years) modes and leads to the award of a BA Degree with Honours in: Film and Television Documentary or Film and Television Entertainment or Film and Television Fiction.

Entry is normally at level 4 with suitable entry qualifications as detailed in section F, but entry is possible at subsequent levels subject to appropriate qualifications and experience. Intake is normally Semester A (September).

Work-Based Learning, including Sandwich Programmes

A designated sandwich programme leads to a University award in the sandwich mode, and the word "sandwich" appears on the award certificate. In order for the BA to lead to an award in the sandwich mode, the student must undertake a period of approved work experience of not less than 48 weeks with no possibility of exemption, normally between the end of Year 2 and the beginning of Year 4. This will normally be completed within the United Kingdom but with approval may be completed within other countries. Progress of the students' training and development is monitored by visits from University academic staff. Students will be required to document this period of work in accordance with the guidelines produced by the Faculty/School. Students on the sandwich programme will be registered on the Sandwich Year Module (6CTA1008).

Students who have not achieved the minimum progression requirements at the end of level 5 may be prevented from undertaking a sandwich placement. The policy relating to progression onto the placement year from level 5 is given in the Faculty Guidelines on Placements. Students who are on the sandwich programme but have a Failed grade at any level 4 or 5 module will not normally be allowed to register to repeat this module until they return from placement.

OTHER WORK EXPERIENCE

We encourage students to participate in work experience.

Student negotiated work experience is available, by agreement with the programme staff at Level 5. It is also possible for a student to negotiate with the programme leader a summer placement between level 5 and level 6.

It is the responsibility of the student to negotiate with the host organisation where detailed arrangements of timing, location and content of their work experience are a course requirement. Typically, work experience should contribute to:

- development of competencies which prepare students for employment;
- an understanding of the professional context of their discipline;
- an enhanced understanding of their position in the context of a range of career Elective.

Students planning to undertake work experience during the approved modules are required to submit a proposal in which the arrangements are detailed and which demonstrates their understanding of their responsibilities and how the planned experience will meet the learning outcomes of the module(s). This is to be done using the template and guidance notes in the student handbook. Key characteristics of the placement that are mandatory are:

- the brief must be generated outside the programme of study and be part of a real working context (i.e. not a public competition brief);
- there must be a professional placement contact able to evaluate student performance;
- minimum of 16 days in the placement context.

On completion of work experience, students are required to submit for assessment:

- a written report which reflects on and evaluates the learning experience;
- evidence of work undertaken and / or a report from the host organisation.

The modules that are approved for work experience are:

5MMF0033 – Film & TV Media Industries: Professional Development 2 – 15 Credits. Students may undertake a faculty work experience instead of this module.

66MMF0053 - Film and TV Media Industries: Professional Development 3 - 15 credits. Students may undertake a summer work experience during Semester C, between level 5 and level 6 which will contribute 7.5 credits towards this module.

The following modules are currently available for students wishing to undertake work experience:

5CTA1007 - Professional Work Experience 15: Screen – 15 Credits

There is a maximum of 45 credits of professional Work Experience for any student within any year of University study.

Additional advice on these modules is available in the student handbook and the Professional Work experience Definitive Module Document (DMD). Students will need approval of the programme leader or nominee for the work experience, to ensure that the level of challenge and learning is appropriate to the programme of study.

Programme Structure

The programme structure and progression information below (Table 1a and 1b) is provided for the Honours award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 (in section 2) identifies where each learning outcome is assessed.

Table 1a Outline Programme Structure

Mode of study Full time

Entry point Semester A

Level 4

Compulsory Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Story and Script	4CTA1036	15	0	100	A, B
Camera, Sound and TV Studio: Film and TV Production:	4CTA1035	30	0	100	AB
Film & TV Post-Production: Non-Linear Editing	4MMF0016	30	0	100	AB
Film and TV Histories	4MMF0018	15	0	100	A, B
Film & TV Media Industries: Professional Development 1	4MMF0019	15	0	100	A, B

Students also choose one appropriate optional module of 15 credits from the Critical and Cultural Studies elective modules. Choices are subject to availability and time-tabling constraints. The modules are listed in Table 3.

Film and TV students are advised to select one from the following modules:

Optional Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Introduction to Film	4ART0024	15	0	100	B
Death, Dancing and Diners; approaches to contemporary film and TV	4ARD0026	15	0	100	B
Take 2: Aspects of Film and TV studies	4ARD0032	15	0	100	B
Thinking outside the box: an introduction to television studies	4ARD0025	15	0	100	B
Experiments with the moving image	4ARD0033	15	0	100	B

Level 5

Compulsory Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Film & TV Post-Production: Sound & Vision Post	5MMF0030	30	0	100	AB
Film & TV Media Industries: Professional Development 2	5MMF0033	15	0	100	A, B, C
Pre-Production in Film and TV	5CTA1050	15	0	100	A, B
Film and TV Production	5CTA1026	30	0	0	AB
Critical and Cultural Studies L5: Film and TV Cultures	5CTA1013	15	0	0	B

Students also choose one appropriate optional module of 15 credits from the Critical and Cultural Studies elective modules. Choices are subject to availability and time-tabling constraints. The modules are listed in Table 3.

Film and TV students are advised to select one from the following modules:

Optional Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Contemporary approaches to film	5ART0038	15	0	100	A
Film in the post-cinema age	5ART0010	15	0	100	A, B

Placement Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Professional Work Experience 15: Screen	5CTA1007	30	0	100	A, B, AB

Students may have the option of taking one 15 credit placement module at Level 5 as a substitute for Film and TV Media Industries: Professional Development 2 (15 credits). Students may only substitute one placement module.

There is a maximum of 45 credits of professional Work Experience for any student within any year of University study.

Additional advice on these modules is available in the student handbook and the Professional Work experience Definitive Module Document (DMD). Students will need approval of the programme leader or nominee for the work experience, to ensure that the level of challenge and learning is appropriate to the programme of study.

Sandwich Year – Year 3 – OPTIONAL

Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Sandwich Year (Creative Arts)	6CTA1008	0	0	100	ABC

In order to achieve the Sandwich Award students must complete module 6CTA1008 between levels 5 and 6 of their study.

Level 6 (Year 3 FT, Year 4 Sandwich)

The level 6 modules listed in the table below are common to all the degree awards of the Film and Television Production Programme and must be undertaken by all students irrespective of their degree pathway. All modules are 100% coursework. (60 credits in common between awards at level 6.)

Core Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Film & TV Dissertation/Media Research Project	6MMF0032	30	0	100	AB
Film and TV Pre-Production Project	6CTA1012	15	0	100	A
Film & TV Media Industries: Professional Development 3	6MMF0053	15	0	100	A, B

Film and Television Documentary Pathway (60 credits differentiation at level 6)

Compulsory Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Film & TV Production and Post-Production: Documentary Project	6MMF0031	60	0	100	AB

All the modules listed above including core modules must be passed in order to be eligible for the Honours Degree award in Film and Television Documentary.

Film and Television Entertainment Pathway (60 credits differentiation at level 6)

Compulsory Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Film & TV Production and Post-Production: Entertainment Project	6MMF0035	60	0	100	AB

All the modules listed above including core modules must be passed in order to be eligible for the Honours Degree award in Film and Television Entertainment.

Film and Television Fiction Pathway (60 credits differentiation at level 6)

Compulsory Modules Module Title	Module Code	Credit Points	% examination	% coursework	Semester
Film & TV Production and Post-Production: Fiction Project	6MMF0037	60	0	100	AB

All the modules listed above including core modules must be passed in order to be eligible for the Honours Degree award in Film and Television Fiction.

Progression to level 6 requires a minimum of 210 credits (including 90 at Level 4) and passes in all compulsory modules.

The award of an honours degree in Film and Television requires 360 credit points passed with a minimum of at least 120 at level 6 including the final major production project appropriate to the award title. The optional modules at levels 4 and 5 must be undertaken from those offered by the Faculty of Science, Technology and Creative Arts, or, following consultation with and agreement of the programme tutor, equivalent modules offered by other Faculties within the University.

Honours classification

The University has approved structure and assessment regulations common to all programmes. Full details are provided in UPR AS14.

Module 6MMF0032 Film & TV Dissertation/Media Research Project cannot be substituted with equivalent credits from any level to improve the degree classification of the awards BA (Hons) Film and Television Documentary; BA (Hons) Film and Television Entertainment or BA (Hons) Film and Television Fiction.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Award	Minimum requirements	Available at end of Level
University Certificate	45 credit points at level 4	4
Certificate of Higher Education	120 credit points at level 4	4, 5
University Diploma	180 credit points including at least 60 at level 5	5, 6
Diploma of Higher Education	240 credit points including at least 120 at level 5	5, 6
BA	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6
BA (Hons)	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6
BA Named Award (Sandwich)	300 credit points including 180 at level 5/6 of which 60 must be at level 6	6
BA (Hons) Named Award (Sandwich)	360 credit points	6

E. Support for students and their learning

Students are supported by:

- A Programme Tutor to help students understand the course/programme structure
- Personal tutors to provide academic and pastoral support
- Student representatives on programme committees
- A designated programme administrator
- An induction week at the beginning of each new academic session
- Overseas orientation
- StudyNet, a versatile on-line inter-active intranet and learning environment
- Access to extensive digital and print collections and of information resources
- Attractive modern study environments in 3 Learning Resources Centres
- A substantial Student Centre that provides advice on issues such as finance, University regulations, legal matters, accommodation, international student support, etc
- Office of Dean of Students, incorporating Chaplaincy, Counselling service, nursery
- Medical Centre
- A Faculty-based Disabled Student Coordinator
- An Equal Opportunities Officer
- The Students' Union
- Guided student-centred learning through the use of StudyNet
- A Careers Service for all current students and graduates

F. Entry requirements

We seek students with an enthusiasm for screen storytelling in film and television. You will have the creative drive to make things happen and the ingenuity to sort things out when they go wrong. You will have curiosity, resilience and a sense of humour.

The normal entry requirements for the programme are: 320 points from GCE A Levels (or equivalent) including GCSE English at grade C. Selection is normally based on an interview.

Equivalent Qualification

Although our standard offers are given in terms of the UCAS Tariff, we welcome applications from people holding equivalent qualifications which have not yet been incorporated into the Tariff (e.g. Access courses).

Mature Students

If you have prior higher education or equivalent work experience, it may be possible for this to be taken into account, to enable advanced entry to your chosen programme. For example, if you have a Foundation Degree/HND in an appropriate subject and are aiming to achieve an honours degree, you may be considered for exemption from Level 4 and/or Level 5 studies (the equivalent of the first and second year of a full-time degree). You may also be awarded credit for relevant prior learning such as previous courses studied, or your industrial, professional or other experience.

English Language

Overseas and European students are required to demonstrate suitable levels of English language competence. This can be through previous study in English, but we often require specific performance in English tests. All undergraduates must be able to prove a minimum of IELTS 6.0, TOEFL 213 or equivalent. In this case, selection is normally based on a telephone interview.

Applications will be considered on an individual basis and are particularly welcomed from students with non-standard qualifications, or from a variety of backgrounds. Access course students without GCSEs are not required to take these qualifications in addition to their Access award, but must ensure that any required subjects are fully met within their Access course.

The programme is subject to the University's Principles, Policies, Regulations and Procedures for the Admission of Students to Undergraduate and Taught Postgraduate Programmes and will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

Section 2

Programme management

JACS code(s)	W600
Modes of study	F/T, Sandwich
Intakes	Semester A
Relevant QAA subject benchmarking group	Communication, Media, Film and Cultural Studies
Date of validation/last periodic review	23 February 2007
Date of production/ last revision of PS	June 2007 / April 2010/March 2011
Relevant cohorts	Students entering September 2011
Faculty	Science, Technology and Creative Arts
Administrative School(s)/Departments	School of Creative Arts

Course (i.e. pathway) details

Course (i.e. Pathway Point) Titles	Course (i.e. Pathway Point) Codes
BA Film and Television Documentary	FMTVDF1 FMTVDF2 FMTVDF3 FMTVDF4
BA Film and Television Entertainment	FMTVEF1 FMTVEF2 FMTVEF3 FMTVEF4
BA Film and Television Fiction	FMTVFF1 FMTVFF2 FMTVFF3 FMTVFF4

The programme is managed by:

- Associate Head of School who has delegated responsibility for programmes in the School Creative Arts;
- a Programme Leader who is responsible for the day to day management and who can advise students on the programme as a whole;
- an Admissions tutor with specific responsibility for open days and selection;
- a designated Administrator to deal with day to day administration associated with the programme;
- module Coordinators who are responsible for individual modules;
- a programme committee, the membership of which includes the programme tutor, module coordinators, tutors, student representatives etc.

Programme-specific assessment regulations

The programme is compliant with the University's generic assessment regulations (Structure and Assessment Regulations for Academic Programmes, UPR AS14) with the exception of those listed below, which have been specifically approved by the University:

- The award of an honours degree in Film and Television requires 360 credit points passed with a minimum of at least 120 at level 6 including the final major production project appropriate to the award title.
- Progression to levels 5 and 6 require a minimum of 90 and 210 credits respectively.
- The recommended maximum period within which a student may gain an award on the programme is 5 years (full time) from the date of their registration on it.

Attendance requirement is normally 80% of timetabled sessions for all modules. Lack of attendance may restrict students' eligibility for access to technical equipment and affect their ability to meet the learning outcomes of modules, with the consequence of reduced or failed grades.

Degree Classification

Module 6MMF0032 Film & TV Dissertation/Media Research Project **cannot** be substituted with equivalent credits from any level to improve the degree classification of the awards BA (Hons) Film and Television Documentary; BA (Hons) Film and Television Entertainment or BA (Hons) Film and Television Fiction.

Other sources of information

- Definitive Module Documents
 - Module Guides
 - Student Handbook
 - Programme Specification website:
(StudyNet → Staff → Department Lists → Academic Quality Office → Programme Management → Programme Specifications)
 - University of Hertfordshire Course website:
<http://www.herts.ac.uk/courses/>
 - QAA Benchmark Statement website:
<http://www.qaa.ac.uk/academicinfrastructure/benchmark/default.asp>
 - The Framework for Higher Education Qualifications in England, Wales and Northern Ireland, 2008:
<http://www.qaa.ac.uk/academicinfrastructure/FHEQ/EWNI08/default.asp>
 - SEEC Credit Level Descriptors for Further and Higher Education 2003: <http://www.seec-office.org.uk/creditleveldescriptors2003.pdf>
 - External Quality Review report website:
http://www.qaa.ac.uk/revreps/inst_reports.asp?instID=H-0060
 - UNISTATS website:
<http://www.unistats.com/>
 - University of Hertfordshire Academic Quality Office website:
(StudyNet → Staff → Department Lists → Academic Quality Office)
 - Structure & Assessment Regulations - Undergraduate & Taught Postgraduate Programmes, UPR AS14:
<http://herts.ac.uk/secreg/upr/AS14.htm>
 - Learning and Teaching Policy and General Educational Aims, UPR TL01:
<http://herts.ac.uk/secreg/upr/TL01.htm>
 - Admissions - Undergraduate & Taught Postgraduate Students, UPR SA03:
<http://herts.ac.uk/secreg/upr/SA03.htm>
 - Academic Quality, UPR AS17:
<http://herts.ac.uk/secreg/upr/AS17.htm>
- Index of UPRs for students:
http://www.herts.ac.uk/secreg/upr/upr_azlist_student_info.htm

Other information relevant to the programme

University policies relevant to the Programme

The University undertakes to use all reasonable endeavours to deliver, assess and administer this programme in accordance with this Programme Specification. At the same time it is recognised that it is in the nature of academic developments that changes, for example to the structure, curriculum, and assessment of a programme may be necessary in order to ensure that the programme remains up to date, in response to issues raised as a result of on-going monitoring and evaluation, and/or in order to conform to new regulatory requirements imposed by this institution, by professional or statutory bodies, or by national or governmental bodies.

The programme operates within the guidelines and policies relating to equal opportunities and environmental issues which may be agreed from time to time by the Board of Governors and/or the Academic Board of the University.

Where the programme is offered in collaboration with another institution these policies and guidelines will normally be those of the partner institution.

The programme operates in accordance with the University's Regulations Governing Studies Involving the Use of Human Subjects (UPR RE01) agreed from time to time by the Academic Board of the University. However, where the programme is offered in collaboration with another institution (for example through a franchise arrangement for all or part of the programme) then specific approval must be obtained from the University for the operation of the programme within ethical guidelines prepared by the partner institution. The partner institution will be responsible for all insurance liability in connection with the observance of ethical guidelines.



Signed
Chair of Faculty Academic Quality Enhancement Committee

Date 28 March 2011

If you would like this information in an alternative format please contact:

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BA Hons Film and Television Documentary / BA Hons Film and Television Entertainment / BA Hons Film and Television Fiction

Table 2: Development of Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

		Programme Learning Outcomes (as identified in section 1 and the following page)																	
		Knowledge & Understanding				Intellectual Skills			Practical Skills			Transferable Skills							
Module Title		Module Code	A1	A2	A3	A4	B1	B2	B3	C1	C2	C3	D1	D2	D3	D4	D5	D6	D7
Level 4	Story and Script	4CTA1036	X	X			X		X		X	X	X						
	Camera, Sound & TV Studio:F&TV Production	4CTA1035	X	X					X	X	X	X				X	X		
	F&TV Post-Production: Non-Linear Editing 1A	4MMF0016	X	X					X	X	X	X							
	Film and TV Histories	4MMF0018		X				X					X	X	X				
	F&TV Media Industries: Professional Dev1	4MMF0019			X						X				X		X	X	X
	C&CS Elective	See table 3		X			X	X	X				X	X					
Level 5	F&TV Post-Production: Sound and Vision Post	5MMF0030	X	X					X	X	X	X					X		
	F&TV Media Industries: Professional Dev 2	5MMF0033			X								X	X	X				
	Pre-Production in F&TV	5CTA1050	X	X	X					X	X		X						
	F&TV Production	5CTA1028	X	X			X	X	X	X		X	X		X	X			
	Critical and Cultural Studies L5: Film and TV Cultures	5CTA1013		X			X	X					X	X	X				
	Professional Work Experience 15: Screen	5CTA1007	X		X	X			X		X			X		X	X	X	X
	C&CS Elective	See table 3		X			X	X	X				X	X					
Sandwich Year (Creative Arts)	6CTA1008	X		X				X		X			X				X	X	
Level 6	F&TV Dissertation/Media Research Project	6MMF0032		X	X		X	X		X			X	X	X		X		
	F&TV Pre-Production Project	6CTA1012	X							X	X	X		X			X		
	F&TV Media Industries: Professional Dev 3	6MMF0053	X		X								X				X	X	
	* F&TV Production & Post-Production: Documentary Project	6MMF0031	X	X	X				X	X	X	X				X	X		
	* F&TV Production & Post-Production: Entertainment Project	6MMF0035	X	X	X				X	X	X	X				X	X		
	* F&TV Production & Post-Production: Fiction Project	6MMF0037	X		X				X	X	X	X				X	X		

Key: Learning Outcome which is assessed as part of the module ☒

* denotes award specific modules

Key to Programme Learning Outcomes

Knowledge and Understanding

- A1. key production processes and professional practices, including emergent technologies, of the film and television industries, in the fields of fiction, factual and entertainment production;
- A2. a representative selection of key works of film and television production, the historical development of particular genres, aesthetic traditions and forms, including contemporary works at the forefront of the discipline;
- A3. the development and operation of the film and television industries, their professional requirements and constraints, global scope, regulatory frameworks, business practices, audiences and patterns of consumption;
- A4. career opportunities and implications deriving from key developments in current and emerging practice.

Intellectual Skills

- B1. evaluate critically current debates about narrative processes and modes of representation at work in media and cultural texts;
- B2. critically analyse and situate the products of the film and television industries in historical, global and professional contexts;
- B3. consider and evaluate their own work in a reflexive manner, with reference to professional practices, conventions and current debates.

Practical Skills

- C1. initiate, develop, and realise sustained creative work in the fields of film and television fiction, factual or entertainment production;
- C2. produce work showing competence in operational aspects of media production technologies, systems, techniques and professional practices;
- C3. demonstrate the effective manipulation of sound, image and the written word in film and television productions which are informed by an understanding of media forms and structures, audiences and specific communication registers.

Transferable Skills

- D1. utilise a range of research and critical evaluation skills, frame appropriate questions, formulate arguments cogently and draw independent conclusions;
- D2. present and communicate effectively to specialist and non-specialist audiences in oral, written and audio visual forms;
- D3. competently retrieve information from a range of sources and use digital technologies to present texts and images;
- D4. contribute as part of a team, in a variety of roles, and negotiate and pursue goals with others;
- D5. work independently, manage time, personnel and resources effectively, by drawing on planning and organisational skills;
- D6. reflect on personal strengths and identify learning goals for continuing development;
- D7. effectively deploy a range of personal and entrepreneurial skills to meet their career aspirations.

Table 3: Critical and Cultural Studies (C&CS) Elective Modules
(subject to availability)

Level 4

Optional Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Objects, Materials and the Body	4ART0018	15	0	100	B
Design and Decorative Arts Post 1950	4ART0022	15	0	100	B
An Introduction to Film	4ART0024	15	0	100	B
Contemporary Design and Criticism	4ART0074	15	0	100	B
Art and Psychology	4ART0029	15	0	100	B
Photography: Application and Context	4ART0030	15	0	100	B
Digital Culture	4ART0032	15	0	100	B
A Short History of Advertising	4ART0055	15	0	100	B
The Death of the Book	4ART0062	15	0	100	B
Comics, Animation and Popular Culture	4ART0037	15	0	100	B
Foundations of Marketing: Art and Design	4BUS0104	15	0	100	B
Sustainability: Past, Present and Future	4ARD0001	15	0	100	B
Gods and Monsters: the persistence of mythology	4ARD0007	15	0	100	B
Internet Cultures	4ARD0004	15	0	100	B
To Subvert and Divert: a particular history of animation	4ARD0006	15	0	100	B
If mouse then... : Exploring Interactive Media	4ARD0002	15	0	100	B
Death, Dancing and Diners	4ARD0026	15	0	100	B
Experiments with the Moving Image	4ARD0033	15	0	100	B
Take 2: Aspects of Film and TV 'mise en scene'	4ARD0032	15	0	100	B

Level 5

Optional Modules Module Titles	Module Code	Credit Points	% examination	% coursework	Semester
Image, Narrative and Representation	5ART0069	15	0	100	A
Contemporary Art and Criticism	5ART0024	15	0	100	A
Media Culture	5ART0017	15	0	100	A
Consuming Art and Design	5ART0020	15	0	100	A
Photography: Gender and Identity	5ART0021	15	0	100	A
Approaches to Arts Therapies Theories	5ART0032	15	0	100	A
The History of Technology	5ART0035	15	0	100	A
Approaches to Contemporary Film	5ART0038	15	0	100	A
Design and Desire	5ART0055	15	0	100	A
Gender, Psychoanalysis and Art Practice	5ART0053	15	0	100	A
Film in the Post-cinema age	5ARD0010	15	0	100	A
Sustainability in Practice	5ARD0005	15	0	100	A
Creating Cultural Spaces	5ARD0004	15	0	100	A
Taking the Ride: theatricality, body thrills, safe spills and simulation	5ARD0006	15	0	100	A
Sonic Worlds: sound, technology, design and meaning	5ARD0012	15	0	100	A
Advertising Worlds	5ARD0018	15	0	100	A
Joystruck: The Emergence of Games Culture	5ARD0092	15	0	100	A
Undressing Cinema: Relationships Between Film and Fashion	5ARD0093	15	0	100	A