

Student Car Parking for Academic Year 2011/2012

This leaflet is a summary of the parking and traffic regulations in relation to students. Full regulations are contained in UPR ETO1. The regulations are in force from 08.00 to 16.30 hours College Lane Campus and de Havilland Campus, Monday to Friday term time on the teaching campuses and in the residential car parks 24 hours a day all year round. On campus student parking facilities will continue to be very limited in 2011/12 as a result of further development of the University.



From September 2011 the following students will be eligible to apply for a parking permit:

Campus parking

Meridian House – No student parking except for disabled students who have a blue badge or authorisation from their Disability Adviser

College Lane Campus – Post graduate, Research, Part-time students, except for students living in the Hatfield/Old Hatfield postal area, and disabled students who have a blue badge or authorisation from their Disability Adviser are eligible for a student parking permit

de Havilland – Part-time students, except for students living in the Hatfield/Old Hatfield postal area, and disabled students who have a blue badge or authorisation from their Disability Adviser are eligible for a student parking permit



Obtaining a free permit

Students need to take their ID card to the Student Centre, Mercer Building, College Lane Campus and complete an application form available at the Student Centre and on Studynet. Opening times: 09.30 – 16.00 Monday to Thursday, 09.30 – 15.00 Friday. Please note daily pay and display charges still apply.

Vacation periods

During University vacation periods vehicles may be parked on College Lane Campus and de Havilland Campus without a permit providing a valid pay and display ticket is purchased and clearly displayed.

Residential permits

de Havilland Campus – No parking for Residential Students except for students with a Blue Badge for personal disability.

College Lane Campus – There is limited parking for Residential Students wishing to park on Campus by the Halls of Residence and therefore permits will be issued in order of receipt of application. The annual permit will entitle the holder to park in the residential car parks. Residential students are not permitted to take cars on to the teaching campus between 08.00 and 16.30 hours Monday to Friday.

Visitors to residential students

College Lane Campus – Residential students who have visitors should apply to the Security Gatehouse in Roberts Way for a visitors pass.

de Havilland – Visitors cars will only be permitted on site between 16:30 – 08:00 Monday to Friday. There are no restrictions at weekends.



Parking for disabled students who have a blue badge or authorisation from their Disability Adviser

Blue Badge Holders (for personal disability) will automatically be entitled to a permit on grounds of disability. Other students who do not hold a blue badge, but have a disability that makes it essential to park on campus, should contact their Disability Adviser in Disability Services for further information. Please note only blue badge holders who have a UH disabled parking permit are entitled to park in the accessible (disabled) bays.

Extenuating circumstances

The University seeks to support all students who have caring responsibilities. Students with children at primary school age 11 and under should complete the standard permit application and provide evidence to support their application, this would usually be their child's full birth certificate showing parents names. Students with other Extenuating Circumstances who consider they need a parking permit should obtain an Extenuating Circumstances Application Form. The form is available from the Student Centre and Studynet and details the grounds on which applications can be made. Students will be required to provide appropriate evidence to support their application, and if successful, will be issued with a permit for College Lane or de Havilland Campus.

Park and ride

Parking is provided at the Park and Ride facility on payment of the daily fee for students not eligible to receive a permit and for students when student car parks are full. This facility is located at AL10 8HS and is available term time only.

Off-campus parking restrictions

When attending the University for lectures, work and/or other University-related activities, students must not park vehicles in residential streets in Hatfield and should note that where complaints are received, the University may consider that the institution has been brought into disrepute and may take disciplinary action against the individual concerned.

Display of permits

Permits and daily pay and display tickets must be clearly displayed on the passenger side of the front windscreen. Permit holders can be purchased from the Student Centre at the appropriate cost.

Replacement permits

A new permit will be issued free of charge for a permanent replacement vehicle if the existing permit is returned. If the permit is not returned, a fee of £20 will be charged.

Enforcement

It is an offence to park anywhere on Campus other than in a designated University parking bay. Car Park Attendants patrol the car parks to enforce University policy. To enforce its rules the University will exact penalty notices, and can arrange for vehicles to be towed away.

Loss/damage to vehicles

The University of Hertfordshire will not accept liability for any loss or damage to vehicles (or contents) which are parked on University property

Car alarms

Vehicle owners are required to ensure that the vehicle alarm (or the vehicles' electrical system) is not defective such that it will cause a false alarm. If a vehicle causes a persistent nuisance, the University reserves the right to withdraw permission for the vehicle to be left on University premises until the fault is rectified.

Service/repair of vehicles

No vehicle repairs or servicing should take place on any campus. The only exception is where a recognised emergency breakdown service is required and on these occasions the Security Office must be notified in advance of the arrival of the service. Under no circumstances should oil or other waste be disposed of on University premises.



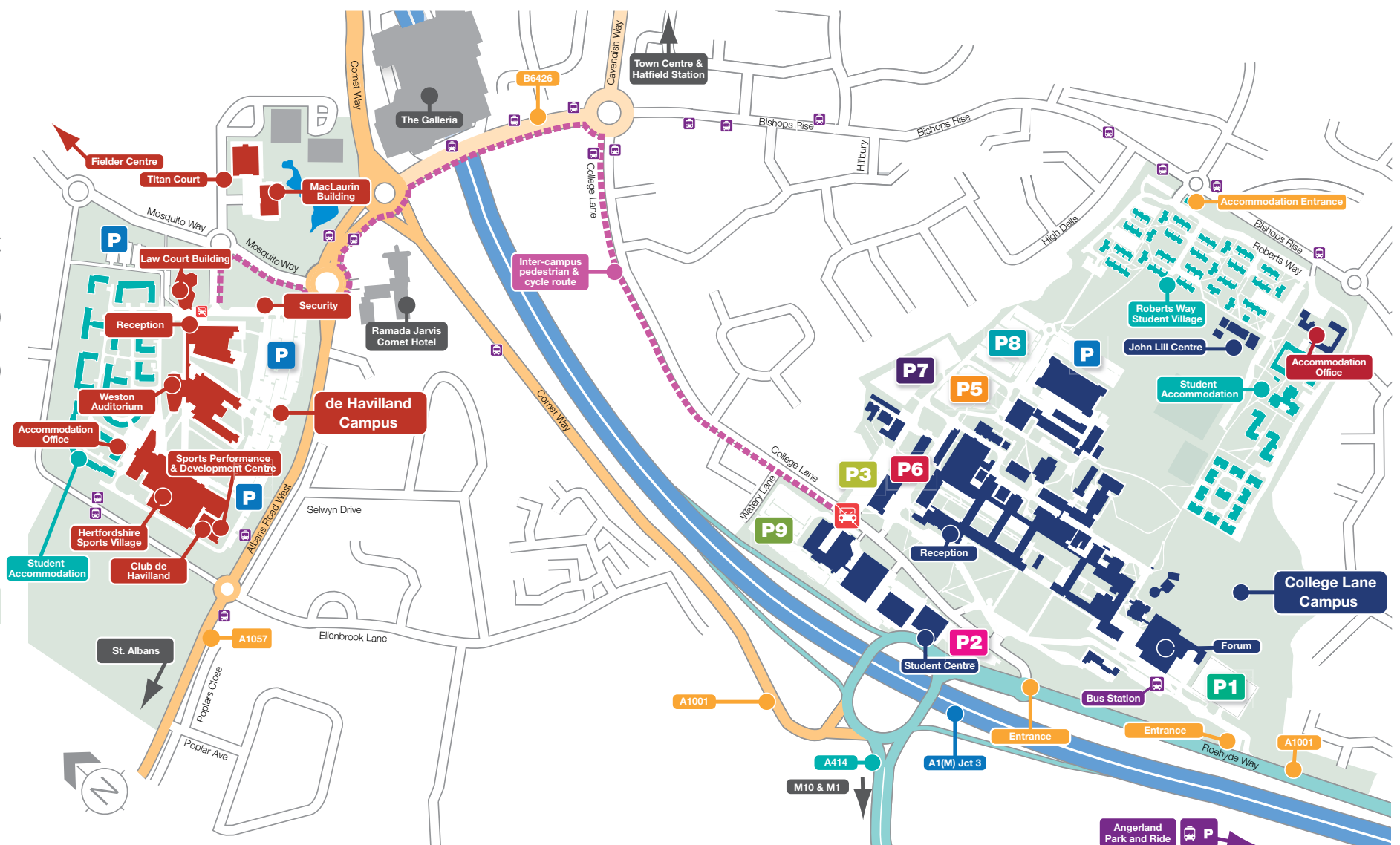
Motorcycle/cycles

Motorcycles and cycles may be parked free of charge but must park in the motorcycle bays and cycle areas provided. Motorcycles and cycles parked in other areas may be fined or chained and the owner required to pay the fine as for car parking offences. The Motorcycle bays on College Lane Campus are in Car Park 5, 8, 9 and in the Forum Multi Storey Car Park. The Motorcycle bays on de Havilland are in Car Park 4A.

Queries

Please contact: parkingpermits@herts.ac.uk
(Correct at time of printing May 2011)

Main Campus Parking



de Havilland Campus Parking

P Staff and Student

College Lane Campus Parking

P Staff

P3 Staff

P7 Staff

P1 Staff and Student

P5 Staff and Motorcycle

P8 Student and Motorcycle

P2 Staff

P6 Innovation Centre Only

P9 Staff, Student and Motorcycle