Code of Professional Conduct for Trainees

I will demonstrate my professionalism by:

- adhering to the trainee commitment in the Partnership Agreement (in the appendices folder of the e-portfolio)
- acting within the statutory frameworks referenced in Teachers’ legal rights and responsibilities (Berry, J., 2013)
- becoming familiar with school policies and applying them consistently
- having high standards of attendance and punctuality at school, and at all school-based or UH based sessions
- maintaining training and evidence files, including e-portfolio (where used), to be available for both school and UH staff
- participating actively in my own learning and supporting the learning of others
- showing courtesy and respect towards all school and UH staff, fellow trainees, children, parents and carers
- working within the ethos and expectations of the training school e.g. attending planning/staff meetings, training etc.
- dressing appropriately for school and other relevant formal occasions
- using electronic communication responsibly, realising that everything transmitted on internal and external systems will be/may be more widely accessible than to the immediate recipient(s)
- not referring adversely on public network sites to any matters relating to specific schools, children, school staff, or the University
- adhering to the University of Hertfordshire Code of Conduct (which can be found on the website under in the A-Z in Joining Information)
- adhering to the University’s Academic Regulations for Undergraduate and Taught Postgraduate Programmes
- adhering to the Part 2 of the Teachers’ Standards

and serious attention paid to the above expectations

Please sign a copy and put in your Portfolio

Any misconduct will be dealt with through UH procedures http://www.herts.ac.uk/about-us/corporate-governance/uprs.cfm

Trainee name:

Trainee signature:

Date: