

US Loans Eligibility Questionnaire Guidance Notes

Please open our online form with one of the following browsers: IE version 11, Chrome, Firefox or Safari.

All the 'white' boxes must be completed. The 'blue' boxes will self-populate as you provide the requested information.

1. Personal details

Please complete all boxes in this section.

2. Programme details

Year of study – please use the down arrow and choose the year of study you will be entering into when you start studying at the University of Hertfordshire.

Length of study – please use the down arrow and choose one of the following options:

- If you will be studying on an undergraduate programme select '9 Months (Undergraduate years 1 – 5)'
- If you will be studying on a postgraduate programme starting in September or a LLM programme starting in January select '12 Months (Semester A Masters or Semester B LLM)'
- If you will be studying a postgraduate programme starting in January (not LLM) select '16 Month (Semester B Masters)'
- If you will be studying on a research programme please select 'Research'.
- If you will be studying on our international Foundation Programme please contact Student Finance, usloans@herts.ac.uk

3. FAFSA details

Please answer the questions in this section, they are defaulted to no. We may ask for additional information once your form has been submitted if any of the answers are amended to yes.

Your dependence status will show automatically. If you disagree with your status please contact Student Finance, usloans@herts.ac.uk

If you are a dependent student please enter your Expected Family Contribution (EFC) from your Student Aid Report (this box will only be visible if you are a dependent student).

4. Institutional Cost of Attendance (COA)

Enter the full amount of your tuition fee in the box. If you are unsure of this please contact usloans@herts.ac.uk

5. Estimated Financial Assistance (EFA)

Please complete the 'white' boxes if applicable.

- How much of your tuition fee will be paid to the University by a sponsor? This refers to any amount contributed by an external company. It does not refer to contributions from US direct loans.
- How much have you been awarded by other scholarships or financial aid in the UK? If you have received any further grants from the UK towards your tuition fees.
- How much have you been awarded by other scholarships or financial aid in the US?
Please note as we are a foreign school you will not be eligible to receive a Pell grant.

6. Loan eligibility

These boxes will self-populate depending on the information you have provided. You will be able to borrow **up to** your calculated total loan availability.

7. How much would you like to borrow?

Please complete the 'white' boxes indicating how much you would like to borrow. This section will also indicate the amount you will receive after the origination fee has been deducted. Please note the amount received will be dependent on the exchange rate at the time of negotiation.

Once completed please submit the form. If you have left any required information blank or have made a mistake an error message will appear. Please correct your error and then submit again.

Once submitted you will be able to download a pdf document which you will be able to save for your records.

What next

To process your application we will also require the following documentation:

- Copy of your Subsidized/Unsubsidized Direct Loan Master Promissory Note
- If you have applied for a Plus Loan, a copy of your Plus Loan Master Promissory Note and proof of completed credit check.
- Copy of your Student Aid FAFSA
- Copy of your completed Entrance Counselling
- Copy of your Passport photo page

Please email this information to Student Finance, usloans@herts.ac.uk

If you are applying for a loan to cover your tuition fee in full then we will not expect you to pay a tuition fee deposit and will document that you are a sponsored student for fee purposes on your CAS (Confirmation of Acceptance for Studies).

Once your documentation has been processed we will send you an acknowledgement email with a copy of a visa letter. An original letter will also be sent to your home address to aid your visa application. Please note you will need to take the original letter to your visa appointment copies will not be accepted.

Useful links

www.fafsa.ed.gov This is where you can complete your Student Aid Report.

www.studentloans.gov You can manage your direct loan from this site. Master Promissory Notes, Credit Checks and your Entrance Counselling can be completed here.

<http://studentaid.ed.gov/> There is a lot of useful information available on this site.

The exchange rate used for the completion of our online form is used for calculation purposes only. The true exchange rate is not known until the loans are processed during the year. Using a static exchange rate for calculations ensures a fair system for all students at application stage.

If you have any questions then please contact Student Finance, usloans@herts.ac.uk